



**CITY OF HAVELOCK
CUSTOMER SERVICE**

REQUEST FOR CLEANING ACCOUNT SERVICE

This original form may be kept by your office and copied. You can send it to us via our email address at CustomerService@HavelockNC.US or fax to 252-463-7181. Use this form to connect and disconnect service on your cleaning accounts.

****Effective 07/01/2022, a \$32.25 activation fee will be charged to activate all cleaning accounts****

A 24-hour notice is required before service can be activated.

Please, only 1 address per form.

DATE: _____

PROPERTY MANAGEMENT NAME: _____

REQUESTED BY: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

ADDRESS TO CONNECT: _____

DATE TO CONNECT: _____

ADDRESS TO DISCONNECT: _____

DATE TO DISCONNECT: _____

(YOU CAN HAVE THIS ON AS LONG AS YOU WISH)

This institution is an equal opportunity provider and employer.

*****OFFICE USE ONLY*****

ACCOUNT #: _____ CID #: _____

\$32.25 FEE ADDED BY _____ TRASH SERVICE INACTIVATED BY _____