

**CITY OF HAVELOCK  
2021/2022 BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of the City of Havelock, NC in regular session:

**Section 1 General Fund:** The following amounts are herewith appropriated in the General Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022 according to the following schedule and accounts:

<b>CODE</b>	<b>DEPARTMENT</b>	<b>APPROPRIATION</b>
4100	Governing Body	\$ 182,425
4125	ACT	11,440
4150	Merit Pay	230,770
4200	Administration	1,185,667
4300	Economic Development	99,811
4400	Finance	80,509
4600	Customer Service	131,045
4700	Legal	85,000
4800	Information Systems	671,196
4900	Planning & Inspections	466,690
5100	Police	3,379,808
5109	Animal Control	106,080
5300	Fire/EMS	2,721,303
5450	Public Works	246,828
5500	Traffic & Street Lights	161,260
5550	Central Garage	148,803
5600	Streets & Maintenance	941,882
5700	Powell	596,216
5900	Public Buildings	394,329
6200	Recreation	885,227
6900	Contingency/Transfers	291,051
<b>TOTAL GENERAL FUND APPROPRIATIONS:</b>		<b>\$ 13,017,340</b>

**Section 2 General Fund Revenue:** It is estimated that the following General Fund Revenues will be available during the fiscal year beginning July 1, 2021 and ending June 30, 2022 to meet the foregoing General Fund Appropriations:

<b>CODE</b>	<b>REVENUE SOURCE</b>	<b>AMOUNT</b>
300600	State Beer/Wine Tax	\$ 85,000
300700	State Franchise Tax	1,155,000
300800	Powell Bill Revenue	400,000
301000	1% Sales Tax	1,105,000
301100	1/2% Sales Tax	1,180,000
301200	1/2% Sales Tax 2003	70,500
301225	Hold Harmless	607,500
301230	Solid Waste Disposal Tax	15,000
301300	Court Facility Fees	1,000
301400	Court Refunds	200
301500	Officers Fees	3,500
301600	Craven County ABC	25,000
301700	Gross Receipts Tax	17,500
301800	Payment in Lieu of Taxes	4,600
301900	Commission on Garage Stickers	50
312020	Ad Valorem Tax 2020	5,000
312022	Ad Valorem Tax 2022	4,625,000
322022	Motor Vehicle Tax	595,900
334001	Building Permits	37,500
334002	Electrical Permits	15,000
334003	Plumbing Permits	7,500
334004	Mechanical Permits	17,500
334005	Insulation Permits	1,000

334006	Sign Permits	1,500
335003	Reinspection Fees	300
335004	Fees Foster Care Inspection	50
335011	Special Permits	1,500
335012	Zoning	3,500
335013	Fees EMS DHHS	85,000
335014	Fees Stormwater review	1,483
335016	Technology Fees	6,500
335017	Fees Nuisance/Abatements	1,000
335019	Fees Tech Review	2,500
339019	Fees Zoning Verification	250
340000	Grants TDA	22,000
340001	Grants Bullet Proof Vest	750
340004	Grant Craven BOE SRO	116,925
340011	Grants County Contrib Rec	75,000
345006	Contributions from Recreation	5,500
345010	Contributions Volunteer Fire	2,000
345011	County Support-EMS	475,000
345019	Contributions County DOA	23,909
350001	EMS Billing Revenue	660,000
350002	EMS Debt Setoff	1,500
350003	T-shirt sales	20,000
351513	Animal Licenses	1,000
351514	Animal Handling Fees	3,750
352001	Rents & Concessions	200,000
352005	Rents Recreation Associations	3,250
353001	Garbage Sticker Sales	1,500
383100	Interest Earned-General	12,000
383200	Interest Earned-Powell Bill	150
383300	Interest Earned-Rescue Sq	3
399000	Appropriated FB/Retained Earn	1,119,054
399001	Approp Fund Bal Powell	196,216

**TOTAL ANTICIPATED REVENUES:** \$ **13,017,340**

**Section 4 E911 Fund:** That for said fiscal year there is herewith appropriated out of the Emergency Telephone System (E911) Fund the following:

CODE	DEPARTMENT	AMOUNT	APPROPRIATION
20640000	Emergency Telephone System	\$	202,850

**TOTAL E911 FUND APPROPRIATIONS:** \$ **202,850**

**Section 5 E911 Revenue:** It is estimated that the following Emergency Telephone System (E911) Fund Revenues will be available during the fiscal year beginning July 1, 2021 and ending June 30, 2022 to meet the foregoing E911 Fund Appropriations:

CODE	REVENUE SOURCE	AMOUNT
350000	E911 Revenue	\$ 158,673
383100	Interest Earned	150
399000	Appropriated FB/Retained Earn	44,027

**TOTAL ANTICIPATED REVENUES:** \$ **202,850**

**Section 6 Water Fund:** That for said fiscal year there is herewith appropriated out of the Water Fund the following:

CODE	DEPARTMENT	AMOUNT	APPROPRIATION
30660000	Operating/Capital Expenditures	\$	3,212,553

**TOTAL WATER FUND APPROPRIATIONS:** \$ **3,212,553**

**Section 7 Water Fund Revenue:** It is estimated that the following Water Fund Revenues will be available during the fiscal year beginning July 1, 2021 and ending June 30, 2022 to meet the foregoing Water Fund Appropriations:

CODE	REVENUE SOURCE		AMOUNT
372000	Disconnect Fees	\$	30,000
373000	Water Revenue		2,737,662
374000	Activation Fees		25,000
383100	Interest Earned		7,350
383500	Interest Earned-Expansion		500
383600	Interest Earned-Improvements		200
399000	Appropriated FB/Retained Earn		411,841

**TOTAL ANTICIPATED REVENUES:** \$ 3,212,553

**TOTAL ESTIMATED REVENUES:** \$ 3,212,553

**Section 8 Sewer Fund:** That for said fiscal year there is herewith appropriated out of the Sewer Fund the following:

CODE	DEPARTMENT		APPROPRIATION
35610000	Operating/Capital Expenditures	\$	4,575,177

**TOTAL SEWER FUND APPROPRIATIONS:** \$ 4,575,177

**Section 9 Sewer Fund Revenue:** It is estimated that the following Sewer Fund Revenues will be available during the fiscal year beginning July 1, 2021 and ending June 30, 2022 to meet the foregoing Sewer Fund Appropriations:

CODE	REVENUE SOURCE		AMOUNT
372000	Disconnect Fees	\$	23,948
373500	Sewer Revenue		4,035,115
374000	Activation Fees		25,000
383100	Interest Earned		7,000
383600	Interest Earned-Expansion		200
399000	Appropriated FB/Retained Earn		483,914

**TOTAL ANTICIPATED REVENUES:** \$ 4,575,177

**TOTAL ESTIMATED REVENUES:** \$ 4,575,177

**Section 10 Solid Waste Fund:** That for said fiscal year there is herewith appropriated out of the Solid Waste Fund the following:

CODE	DEPARTMENT		APPROPRIATION
37580000	Operating/Capital Expenditures	\$	1,148,562

**TOTAL SOLID WASTE FUND APPROPRIATIONS:** \$ 1,148,562

**Section 11 Solid Waste Revenue:** It is estimated that the following Solid Waste Fund Revenues will be available during the fiscal year beginning July 1, 2021 and ending June 30, 2022 to meet the foregoing Solid Waste Fund Appropriations:

CODE	REVENUE SOURCE		AMOUNT
353000	Metal Recycling	\$	750
373000	Solid Waste Revenue		1,138,812
383100	Interest Earned		9,000

**TOTAL ANTICIPATED REVENUES:** \$ 1,148,562

**TOTAL ESTIMATED REVENUES:** \$ 1,148,562

**Section 12 Tourist Center Fund:** That for said fiscal year there is herewith appropriated out of the Tourist Center Fund the following:

CODE	DEPARTMENT	APPROPRIATION
39672000	Operating/Capital Expenditures	\$ 519,276

**TOTAL TOURIST CENTER APPROPRIATIONS:** \$ 519,276

**Section 13 Tourist Center Fund Revenue:** It is estimated that the following Tourist Center Fund Revenues will be available during the fiscal year beginning July 1, 2021 and ending June 30, 2022 to meet the foregoing Tourist Center Fund Appropriations:

CODE	REVENUE SOURCE	AMOUNT
345012	Contributions Foundation	20,750
352004	AHP Membership Fees	\$ 2,000
352008	Summer Camp	1,800
384300	Sale of Items	200
360000	Rent-Building	52,500
360100	Rent-Kitchen catering	11,250
360200	Rent-Equipment	11,725
360300	In House Catering	6,750
381700	Room Occupancy Tax	97,000
382000	ABC Sales	11,250
382001	ABC Labor Fees	3,000
339010	Transfer from General Fund	191,051
399000	Appropriated FB/Retained Earn	110,000

**TOTAL ANTICIPATED REVENUES:** \$ 519,276

**Section 14:** There is hereby levied for the fiscal year ending June 30, 2022 the following rate of Taxes on each \$100.00 assessed valuation of taxable property as listed as of January 1, 2021, for the purpose of raising the revenues from current year's property tax as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations:

General Fund - \$.59 (for the general expense incident to the proper government of the City of Havelock, North Carolina)

Such rate is based on an estimated appraised value of property (excluding motor vehicles) of \$788,000,000. The estimated collection rate is 99.5%.

**Section 15:** The City Finance Officer for the City of Havelock is hereby authorized to designate EMS/Fire revenues as reserved for EMS/Fire beginning July 1, 2014.

**Section 16:** The Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- A) He may transfer amounts between objects of expenditure within a department without limitation and without a report being required.
- B) He may transfer amounts up to \$30,000 between departments of the same fund with a report on such transfers being made at the next regular meeting of the Board of Commissioners.
- C) He may not transfer any non-budgeted amounts between funds without approval of the Board of Commissioners.
- D) He may designate all remaining Fund 39 Exhibit funds (revenue and city appropriations) as capital reserve-exhibits at fiscal year-end for use only on capital exhibits, projects and facility improvements related specifically to the City of Havelock Tourist and Event Center. The time period for accumulation and expenditure begin with the FY 08-09 budget and ends with the

June 30, 2022.

**Section 17:** An amount equal to thirty-two percent (32%) of the General Fund budget shall be reserved in the unassigned Fund Balance. The City Finance Officer is hereby authorized to assign fund balance above the 32%.

**Section 18:** The City Finance Officer for the City of Havelock is hereby authorized to designate recreation revenues as reserved for recreation beginning July 1, 2014.

**Section 19:** The City Finance Officer for the City of Havelock is hereby authorized to implement COLA and merit increases effective with the payroll that is paid on the first payday in the fiscal year.

**Section 20:** Copies of the Budget Ordinance shall be furnished to the Finance Officer and Budget officer of the City of Havelock, North Carolina, to be kept on file by them for their direction in the collection of revenues and expenditures of amounts appropriated.

Adopted this 28<sup>th</sup> day of June 2021.

ATTEST:

Cindy K. Morgan  
Cindy K. Morgan, City Clerk

CITY OF HAVELOCK

William L. Lewis Jr.  
William L. Lewis Jr., Mayor