



Eastern Carolina Aviation Heritage Foundation
Board of Directors (BOD) Meeting
Friday, September 9, 2022

MEMBERS PRESENT: Chairman Tom Braaten, Adam Persky, Jimmie Green, Dr. Bill Fortney, Richard Hazlett, Tim Clark, Mark Meno, Georges LeBlanc Via Teams video/phone conference: Barry Fetzer, Rhonda Murray, Ray Dunn

MEMBERS ABSENT: Mary Beth Fennell, Mayor Will Lewis, Commissioner Brenda Wilson, John Langdon, Christopher McGee

STAFF PRESENT: Michelle Burgess

I. CALL TO ORDER

Chairman Tom Braaten called the meeting of the Eastern Carolina Aviation Heritage Foundation (ECAHF) to order at 8:30 am on Friday, September 9, 2022 in person and via video conferencing, with a quorum present.

II. APPROVAL OF AGENDA

Chairman Braaten presented the ECAHF Board with the Regular Agenda for their approval. Jimmie Green made a motion to approve the Regular Agenda, as presented. With no discussion, the motion carried unanimously.

III. APPROVAL OF CONSENT AGENDA

Chairman Braaten presented the ECAHF Board with the Consent Agenda for their review and approval. Jimmie Green made a motion to approve the August 12, 2022 Board of Directors. The motion carried unanimously.

IV. REGULAR AGENDA ITEMS

1. COMMITTEE REPORTS

A. **Aircraft Curator Report**

- Richard Hazlett reported the repairs on the H46 were completed on Thursday, 8 September 2022. Continuing work on repair of small door.

B. **Exhibit Report**

- Richard Hazlett work has started on the memorabilia donated on behalf of Don Beavers. It is in the cleaning process.

C. Budget Report

- Michelle Burgess provided the September 2022 budget report, which reflects an available balance of \$137,786.95. Adam Persky made a motion to accept the September 2022 ECAHF Budget Report. With no discussion, the motion carried unanimously.

			EXHIBIT #1C
EASTERN CAROLINA AVIATION HERITAGE FOUNDATION			
TREASURER'S REPORT			
September 1, 2022			
Revenues:			
Contributions		\$ 748.25	
2022 Gala Fundraiser			
2022 Fly-In		600.00	
Dues/Membership		95.00	
2022 Summer Camp Dues		75.00	
Sales of Items		98.00	
	Revenue Subtotal		\$ 1,616.25
Expenses:			
2022 Gala			
2022 Fly-In		(129.71)	
Cont. Services			
Exhibits			
Advertising		(148.00)	
Postage			
Printing			
2022 Summer Camp Supplies		(1,908.50)	
2022 Summer Camp Salaries		(3,150.00)	
FICA Expense (2022)		(240.98)	
Scholarship		-	
	Expenditure Subtotal		\$ (5,577.19)
Current FY Balance			\$ (3,960.94)
Carry-Over (FY 2022)			\$141,747.89
Available Balance			\$ 137,786.95

D. Education Committee Report

- Chairman Tom Braaten stated the NC Space Grant was submitted. A Cost Match was done on salaries for the Summer Camp instructors. The grant money would be used towards developing a new curriculum. If we don't get the grant, the BOD will need to look at how we are going to update the current curriculum or develop a new curriculum. This would be good use of the Armistead funds.

E. Marketing Report - Included in Old /New Business

F. Development Committee Report - Included in Old/New Business.

2. OLD BUSINESS

A. 2022 Family Fly-In

- Chairman Tom Braaten stated overall it went well. However, there were only 30 - 35 that stayed for the movie. Instead of a movie, the thought is to have the focus on additional STEM activities. After much discussion, need to consider having a movie for next year's Family Fly-In and a different date.
- Michelle Burgess provided the Fly-In 2022 Budget Planning Worksheet which reflected a loss of \$264.74. Barry Fetzer stated the largest investment is

marketing so might want to consider investing those monies towards getting a more current movie instead of spending on advertising. Tim Clark mentioned adding a K-9 component to give both children and adults an opportunity to gain knowledge and ask questions about a K-9 unit. The consensus from the BOD, if the event made a positive impact for just one child to get involved in STEM, then it was a good use of resources and time.

B. Chili Festival – Saturday, 24 September 22

- Chairman Tom Braaten stated still need volunteers for Chili Festival and National Night Out.

C. Armistead Property Funds – Ideas

- Chairman Tom Braaten stated the Water Jet Cutting Machine is \$9,999.00. The consumables are \$1,479.00. The equipment will be owned by city and on loan to the college. Dr. Bill Fortney stated the college can purchase the consumables. **Ray Dunn made a motion to purchase the Water Jet Cutting Machine. With no discussion, the motion carried unanimously.**
- Chairman Tom Braaten presented the package on the three Pilot Pro simulators. Barry Fetzer presented second option to purchase a Microsoft simulator package for four laptops. Dr. Bill Fortney brought up a valid point in using the funds to purchase a pro 2 which gives us what we are looking to achieve for both STEM Camp and an added attraction to our aviation exhibit immediately or use funds to build our own simulator stations which is going to take resources and time. Additionally, going with a Microsoft simulator package will need to consider storage; whereas, with the simulator it can remain in the exhibit area for the everyone to enjoy. More research is required by the BOD for discussion at the next meeting.
- Chairman Tom Braaten stated NC A&T does not have the staffing to produce an aviation safety video. Recommended developing an aviation safety video during summer camp with the kids.

D. 2023 Gala - February 24, 2023

- Chairman Tom Braaten stated he has not heard back from Shawn Harris, 5 State Helicopter, about being a speaker at the 2023 Gala. If we don't get a positive reply from Shawn Harris, considering asking Dr. Kunigal Shivakumar, as the guest speaker.
- Jimmie Green recommended having Mark Meno, as the guest speaker, speak on FRCE. Mark stated he will consult with FRCE legal office regarding speaking at the engagement.

E. Fall Partnership – October 11, 2022

- Chairman Tom Braaten stated the invitations were sent out to volunteers, BOD, and ECHAF members. Shortway Brewing Company is going to provide the beer. There have been no responses from the caterers. A motion for \$1,500 to purchase food was approved.
- Chairman Tom Braaten stated the activity for the event is to design a

“dropcopter” and land it in a targeted location.

3. NEW BUSINESS

No new business

V. MEMBER COMMENTS

Chairman Tom Braaten invited members to a gathering at his home on Thursday, 29 September 22 at 6 pm to welcome John Langdon and Tim Clark and a farewell to Bob Mattocks and Walter Phillips.

The next Board meeting is scheduled for October 14, 2022 at 8:30 a.m.

VI. ADJOURNMENT

With no additional business to discuss, meeting adjourned at 09:50.

Date approved: _____

Tom Braaten, Chairman

Attest: _____

Michelle Burgess, City of Havelock Staff