



**Eastern Carolina Aviation Heritage Foundation
Development Committee
Tuesday, September 6, 2022**

1 MEMBERS PRESENT: Tom Braaten, Jimmie Green and Barry Fetzer, Ray Dunn via Teams.

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3 MEMBERS ABSENT: Adam Persky

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5 STAFF PRESENT: Pam Holder and Michelle Burgess

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7 **A. CALL MEETING TO ORDER**

8 Tom Braaten called the Eastern Carolina Aviation Heritage Foundation (ECAHF) Development
9 Committee to order at 3:30 pm on September 6, 2022 at the Havelock Tourist & Event Center,
10 with a quorum present.

11
12 **B. APPROVAL OF MINUTES**

13 Tom Braaten presented the committee with the minutes for their review and approval. Jimmie
14 Green made a motion to approve the August 2, 2022 Development Committee minutes with no
15 corrections. The motion was carried unanimously.

16
17 **C. OLD BUSINESS**

18 **1. *Family Fly-In August 12, 2022***

- 19
 - Budget reviewed (Exhibit #2A.1). Pam Holder stated we had a small loss of \$264.74.
 - During discussion on after action, Pam Holder stated we might want to consider not offering a movie for next year's Family Fly-In. Instead of a movie, Tom Braaten mentioned having the focus on STEM with additional activities and consider a different date.
 - Tom Braaten stated overall it was a good event.

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25 **2. *Gala 2023***

- 26
 - Tom Braaten stated still trying to get in contact with Shawn Harris, 5 State Helicopters, to be the guest speaker.

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28 **3. *Fall Partnerships - October 11th 6pm - 8pm***

- 29
 - Tom Braaten stated the activity for the event is to design a "dropcopter" and land it in a targeted location.
 - Pam Holder stated there has been no response from the caterers. Shortway Brewing Company is going to provide the beer.
- 30
31
32

- 33
- Pam Holder stated the invitations were sent out.
- 34
- In the event caterers don't respond, Tom Braaten stated he would request approval, at
- 35
- the ECAHF Board of Directors Meeting, to purchase food.

36 **4. *NASA Educational Mini-Grant Proposal***

- 37
- Pam Holder stated the grant was submitted on 23 August 2022. A Cost Match was
- 38
- done on salaries for the Summer Camp instructors. Pam Holder stated the grant
- 39
- money would be used towards developing a new curriculum.

40 **5. *Items for Armistead Funds***

- 41
- Review of items:
- 42
- Simulator
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- Water Jet Laser Cutter
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- Safety Video
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- Ray Dunn stated the Water Jet Laser Cutter is an agreed-on purchase.
- 46
- Barry Fetzer stated instead of purchasing a simulator to consider purchasing a bank of
- 47
- computers with a Microsoft Aviator video game. Barry Fetzer will send Pam
- 48
- information on the video.
- 49
- Barry Fetzer stated he spoke to Dr. Kunigal Shivakumar, Director of Center for
- 50
- Aviation Safety, regarding developing a safety video. Dr. Shivakumar does not have the
- 51
- staff to develop a safety video; however, is going to provide link to a video that he is
- 52
- working with NASA on regarding composite material used on spacecraft and aircraft.
- 53
- Barry Fetzer stated he might be a good candidate for the guest speaker at the Gala and
- 54
- Dr. Shivakumar invited the committee to come to the Center for Aviation Safety. After
- 55
- much discussion, Barry Fetzer will contact Dr. Shivakumar to schedule a date a time
- 56
- for a visit.
- 57
- Tom Braaten recommended developing an in-house aviation safety video with the kids
- 58
- during summer camp.

59 **D. NEW BUSINESS**

- 60
- Pam Holder stated the Chili Festival is Saturday, 24 September 2022 and National
- 61
- Night out is Tuesday, 4 October 2022. Volunteers needed.
- 62

63 **E. ITEMS FROM THE CHAIR AND/OR COMMITTEE**

- 64
- Tom Braaten invited committee members to a gathering at his home on Thursday, 29th
- 65
- September 22 at 6 pm to welcome John Langdon and Tim Clark and a farewell to Bob
- 66
- Mattocks and Walter Phillips.

67 **F. ADJOURNMENT / RECESS**

68 With no further business to discuss, **Jimmie Green made a motion to adjourn the meeting.**

69 **The motion was passed unanimously, and the meeting adjourned at 4:35 pm.**

70 Date approved: _____

_____ Chairman Adam Persky

71 Attest:

72 _____

73 Michelle Burgess, Recording Secretary