



Eastern Carolina Aviation Heritage Foundation  
Board of Directors (BOD) Meeting  
Friday, August 12, 2022

1 MEMBERS PRESENT: Chairman Tom Braaten, Rhonda Murray, Jimmie Green, Richard Hazlett,  
2 Tim Clark, Mary Beth Fennell, Mark Meno, Georges LeBlanc Via Teams video/phone conference:  
3 Barry Fetzer, Adam Persky  
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5 MEMBERS ABSENT: Ray Dunn, Dr. Bill Fortney, Mayor Will Lewis, Commissioner Brenda  
6 Wilson, John Langdon, Christopher McGee (attempted to enter meeting)  
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8 STAFF PRESENT: Pam Holder and Michelle Burgess  
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10 I. CALL TO ORDER  
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12 Chairman Tom Braaten called the meeting of the Eastern Carolina Aviation Heritage Foundation  
13 (ECAHF) to order at 8:35 am on Friday, August 12, 2022 in person and via video conferencing,  
14 with a quorum present.  
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16 II. APPROVAL OF AGENDA  
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18 Chairman Braaten presented the ECAHF Board with the Regular Agenda for their approval.  
19 Jimmie Green made a motion to approve the Regular Agenda, as presented. With no discussion,  
20 the motion carried unanimously.  
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22 III. APPROVAL OF CONSENT AGENDA  
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24 Chairman Braaten presented the ECAHF Board with the Consent Agenda for their review and  
25 approval. Jimmie Green made a motion to approve the July 8, 2022 Board of Directors minutes  
26 with the addition of Rhonda Murray as a participant on 8 July 2022 meeting. The motion  
27 carried unanimously.  
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29 IV. REGULAR AGENDA ITEMS

30 1. COMMITTEE REPORTS

31 A. Aircraft Curator Report

- 32 • Richard Hazlett reported our H46 is the oldest static display.
- 33 • Richard Hazlett stated repairs have started on the H46.

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B. Exhibit Report

- Richard Hazlett stated memorabilia was donated on behalf of Don Beavers by his son Col. Beavers.

C. Budget Report

- Pam Holder provided the July 2022 budget report, which reflects an available balance of \$141,747.89. Jimmie Green made a motion to accept the June 2022 ECAHF Budget Report. With no discussion, the motion carried unanimously.

**EXHIBIT #1C**  
**EASTERN CAROLINA AVIATION HERITAGE FOUNDATION**  
**TREASURER'S REPORT**

**August 11, 2022**

|                           |                                    |
|---------------------------|------------------------------------|
| Revenues:                 |                                    |
| Contributions             | \$ 182.00                          |
| 2022 Gala Fundraiser      |                                    |
| 2022 Fly-In               | 600.00                             |
| Dues/Membership           | -                                  |
| 2022 Summer Camp Dues     | 75.00                              |
|                           | Revenue Subtotal \$ 857.00         |
| Expenses:                 |                                    |
| 2022 Gala                 |                                    |
| 2022 Fly-In               | (129.71)                           |
| Cont. Services            |                                    |
| Exhibits                  |                                    |
| Advertising               |                                    |
| Postage                   |                                    |
| Printing                  |                                    |
| 2022 Summer Camp Supplies | (1,908.50)                         |
| 2022 Summer Camp Salaries | (3,150.00)                         |
| FICA Expense ( 2022)      | (240.98)                           |
| Scholarship               | -                                  |
|                           | Expenditure Subtotal \$ (5,429.19) |
| Current FY Balance        | \$ (4,572.19)                      |
| Carry-Over (FY 2022)      | \$141,747.89                       |
| Available Balance         | \$ 137,175.70                      |

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D. Education Committee Report

- Mary Beth stated the ECU Grant is taking a new direction and working with the Boy Scouts. However, if they get the grant, she would be sitting on their advisory board to show a connection with ECAHF and there would be a \$500.00 contribution to ECAHF for volunteering her time.

E. Marketing Report - Included in Old /New Business

F. Development Committee Report - Included in Old/New Business.

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## 2. OLD BUSINESS

### A. Elementary School/Middle School STEM Camp

- Chairman Tom Braaten began by extending gratitude to all those that helped.
- Mary Beth Fennell stated that overall the camp was an excellent success. Further commented on the excellent support provided by the engineers.
- Pam Holder stated the survey responses from both parents and students were positive.

### B. 2022 Family Fly-In

- Pam Holder presented the Booth and STEM Demonstration locations.
- Pam Holder presented the Fly-In Marketing Report. Tim Clark provided support by putting out flier information in his community news board regarding the Fly-In and aviation history.
- Pam Holder clarified concession process. A participant will receive a free food item ticket for visiting all the STEM booths and completing the form on back of the passport. Participant will give the "Passport" form to the Door Prize table in return they receive a food ticket and are entered into the door prize drawings.
- Rhonda Murray reported that the All-Hands, which goes out to everyone aboard the base, includes community events now. The recent All-Hands did include the ECAHF event. The CO and CG are focused in participation in community events.
- Pam Holder stated volunteers are still needed.
- Pam Holder stated the TEC had numerous visitors the past couple of weeks which provided an opportunity to pass out flyers and distributed to parents during summer camp. Additionally, the flyer was submitted through Peachjar to Onslow schools.

### C. Armistead Property Funds – Ideas

- Mary Beth stated the Water Cutting Machine is \$9,999.00. The consumables are \$1,479.00. The quote is good until 13 October 2022.
- Barry Fetzer stated he left two messages with the director of the aviation safety program at A&T State University, but has not heard back.
- Pam Holder stated she and Mary Beth did have a meeting with Engineering Elementary to discuss new curriculum opportunities. Engineering Elementary provided access for a 30-day on-line review.
- Mary Beth stated the Engineering Elementary material has not been updated. The recommendation was made to use Engineering is Everywhere; however only a couple materials have anything to do with aviation.
- Mary Beth stated the mini-grant package is complete requesting \$3,000 to help fund new curriculum.
  - \$1,500 Supplies
  - \$1,500 Salaries
- After much discussion, Jimmie Green made a motion to submit the min-

- 98 grant to NC Space. The motion carried unanimously.  
99 • Pam stated a permanent simulator would be a great addition to the Havelock  
100 Tourist & Event center for aviation enthusiasts.  
101 • Chairman Tom Braaten requested at the next meeting for the board to be  
102 prepared to present information on simulator, curriculum, and cutting  
103 machine for a final decision.
- 104 D. 2023 Gala - February 24, 2023  
105 • Chairman Tom Braaten stated he has not heard back from Shawn Harris, 5  
106 State Helicopter, about being a speaker at the 2023 Gala.
- 107 E. Fall Partnership - October 11, 2022  
108 • Chairman Tom Braaten stated the theme is “The Sky’s the Limit”  
109 • Chairman Tom Braaten stated the ECAHF Development Committee voted to  
110 have the food sampling at the event.  
111 • Pam Holder stated invitations will go to members, life time members, sponsors  
112 local government and Cherry Point. Guest tickets will be provided.
- 113 F. STEM Activities Website  
114 • Pam Holder presented the website statistics. There was an increase in visits to  
115 the website.

116 3. NEW BUSINESS

117 A. Chili Festival – Saturday, 24 September 22

- 118 • Pam stated this is not a City of Havelock sponsored event. It is a one-day  
119 event from 10am to 8pm and volunteers are needed.

121 V. MEMBER COMMENTS

122 Pam Holder stated a new rack card specifically targeting the exhibits is now on display.  
123 Additionally, she mentioned the aviation blogger that spotlighted the TEC static displays.

124 The next Board meeting is scheduled for September 9, 2022 at 8:30 a.m.

127 VI. ADJOURNMENT

128 With no additional business to discuss, a motion was made by Jimmie Green to adjourn the  
129 meeting at 09:45 am. The motion passed unanimously.

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133 Date approved: \_\_\_\_\_

\_\_\_\_\_  
Tom Braaten, Chairman

134 Attest: \_\_\_\_\_

135 Michelle Burgess, City of Havelock Staff  
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