

Havelock Appearance Commission
Minutes
August 10, 2023

Members	Present	Excused	Unexcused
Michele Leo, Chair	X		
Glenda Strunk, Vice Chair	X		
Alida Holden, Secretary		X	
Maggie Pimentel, Treasurer	X		
Agnes Curran-Tonkin			X
John Barra		X	
Marlene Lynch	X		
Stacy Ramos			X
Lorraine Butler	X		
Che Hurt Ward	X		
Travis Adams, Staff Liaison	X		
Josh Kohr, Commissioner Liaison		X	

Guest-Albert Lester

A motion was made to accept the August 10, 2023, Agenda by Lorraine Butler and seconded by John Barra. All were in favor 6-0.

A motion was made by Marlene Lynch to accept the July 13, 2023, minutes as corrected and seconded by Che Hurt Ward. All were in favor 6-0.

Financial Report – None

Old Business

Memorial Tree Report

Kathy Hullopeter chose two Eastern Red Bud trees as their choice to plant for their memorial at Sermons Park. Kathy and Michele will meet Tuesday August 15th at the park to view the area for

two spots to plant the trees. Kathy's committee will purchase the trees and supplies for planting. The date to plant the trees is scheduled for Saturday September 23rd. Any Appearance members who would like to assist in this project may attend. Michele will contact 811 to mark the area for underground cables.

New Business

Pride of Havelock

Glenda and Michele presented the August Pride of Havelock to Bayside Restaurant. Bayside was surprised and very pleased. The sign was placed, and a photo of the exterior was submitted to Greta, Public Information Officer, for submission on the City's Facebook page. Bayside will be removed from our running list of future suggestions that include Silance Service Center, Jean's Place, Nationwide Insurance, Havelock Pool and Spa and Furniture Distributors. By a motion from Lorraine and seconded by Marlene, Nationwide Insurance was voted as the September Pride of Havelock. Motion passed by a vote of 6-0. Lorraine will make the presentation. Glenda volunteered to keep the running list of suggested businesses and have the list for each monthly meeting.

National Night Out

The Appearance Commission will participate in the 2023 National Night Out on October 3rd. Alida spoke with Michele prior to our meeting and confirmed that she will donate the use of a cotton candy machine, sugar, cups and, manpower at the event. The committee agrees that we would like to hand out our pamphlets and a flyer with our Homeowners Make Havelock Shine and "Live" Business Window Display dates at the event. Michele stated she will schedule a time to meet with Greta.

Yard of the Month

August's Yard of the Month, and the last one of our summer calendar, was presented to Pastor and Mrs. Jim Daub at 702 Lee Drive. Our Yard sign was placed, a photo taken with permission to be posted on social media and they were given a certificate to Garner's Plant Stand.

Inventory Storage/Date

The committee needs to inventory and organize our storage area on a Saturday in September to enable as many of our committee members to help. Also, Josh Kohr will be asked to pick up the storage key for the inventory date. The supplies our committee requested have been received: hammers, etc. Travis advised the Wall that Heals will be on display on City property in November and the importance for our committee to organize prior to October. Date and time will be decided at the September Appearance meeting. One item to locate is the candy bags for Trunk or Treat. Candy is needed for this year's event. Che volunteered to research candy and will report at September's meeting. Our allocated Trunk or Treat funds are \$500.

Tree Lighting Jubilee

A worksheet was passed out to everyone and will be included within our minutes. Each item was discussed, motioned to accept each category choices by Glenda and seconded by Che. All were in favor, 6-0. Marlene will print requirements for the Gingerbread Contest and bring them to next month's meeting.

Make Havelock Shine/Homeowners/Business Parade

Maggie and Michele mentioned they would like to contact two businesses that stated last year they needed more time to ready themselves for a "live" window display for our 2023 event: Children's Clinic and Los Sabores Latinos Restaurant. There was a motion by Lorraine and seconded by Che to table the remaining planning of the Homeowners Make Havelock Shine and "Live" Business category until the September meeting. All were in favor 6-0. Michele advised the committee she will be unable to attend September's meeting.

Guest Albert Lester brought to our committee's attention that there are old signs that are faded or no longer pertain to correct Havelock information. Mr. Lester will bring a list and photos of the signs in question to our September meeting to address bringing it to the City's attention.

A motion to adjourn was made by Lorraine and seconded by Che. All were in favor 6-0. The meeting was adjourned at 7:58pm.

Respectfully Submitted,

Michele Leo, Chair for
Alida Holden, Secretary