



**Eastern Carolina Aviation Heritage Foundation
Development Committee
Tuesday, August 2, 2022**

1 **MEMBERS PRESENT:** Chairman Adam Persky, Tom Braaten, and Barry Fetzer via Teams.

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3 **MEMBERS ABSENT:** Ray Dunn and Jimmie Green

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5 **STAFF PRESENT:** Pam Holder and Michelle Burgess

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7 **A. CALL MEETING TO ORDER**

8 Chairman Adam Persky called the Eastern Carolina Aviation Heritage Foundation (ECAHF)
9 Development Committee to order at 3:30 pm on August 2, 2022 at the Havelock Tourist & Event
10 Center, with a quorum present.

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12 **B. APPROVAL OF MINUTES**

13 Chairman Persky presented the committee with the minutes for their review and approval. Barry
14 Fetzer made a motion to approve the July 5, 2022 Development Committee minutes with no
15 corrections. The motion was carried unanimously.

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17 **C. OLD BUSINESS**

18 ***1. Summer Camp July 25-29, 2022***

- 19 • Reviewed of Parent and Student Surveys. Adam Persky stated overall reviews looked
20 positive with one glaring theme for the camp to be longer.
- 21 • After much discussion, no suggestions to present to Board of Directors.
- 22 • Budget reviewed (Exhibit #2D.1) Adam Persky stated camp was within budget with just
23 a small loss of \$673.84 which is an acceptable margin.
- 24 Pam Holder stated expenses have gone up, but the cost of the camp did not.
- 25 Tom Braaten stated camp is not meant to be a fund raiser but what we use our funds
26 for. Adam Persky did have a question regarding dollars from sponsors.
- 27 Pam Holder stated we didn't have any requests for scholarships, so no sponsorship
28 required.
- 29 • During discussion on after action, Pam Holder stated we would review and implement
30 the ideas we can for next year.
- 31 • Adam Persky stated it looked like we had a successful camp and the numbers from the
32 surveys reflected that.

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2. *Family Fly-In*

- Discussion regarding give aways. Pam Holder suggested, since everything is donated, we give food items away free. It was recommended to give a ticket for turning in an event passport which would provide them with one free item from the concession stand.
 - Pam Holder stated we had the following being donated for the event:
 - 20 cases of water
 - 15 cases of soda -
 - Food (hot dogs, buns, condiments, candy, chips)
 - Barry Fetzer stated he would donate \$100.00 towards food or drink products.
 - Decision was made to provide one free item from concession stand free for turning in event passport. Water would be provided free to all.
 - Review of Fly-In Marketing Report - Exhibit #2E.4. Adam Persky questioned the \$400.00 expense for WCTI-12 TV. Pam Holder stated the \$400.00 is for the TV-spot.
 - Review of the Event Booths - Exhibit #2E-2. The drone pilot has not committed. Pam Holder stated there are 12 booths which is plenty without the drone pilot.
 - Pam Holder stated we still need some volunteers.
 - Pam Holder stated we have our usual give aways - Dragonflies, balsa planes, water bottles, tatoos, etc.
 - Pam Holder stated for the door prizes we are a little weak, but do have:
 - Four tickets for Tryon Palace
 - Six chick-fil-a sandwich meal cards
- In addition, the Havelock Police Department will be distributing 100 bags of school supplies.
- Tom Braaten recommended sending out flyer to all board members as a reminder to help promote event.
 - Barry Fetzer mentioned promoting the National Aviation Day, August 19 at the Fly-In.

3. *Gala 2023*

- Tom Braaten called Shawn Harris, 5 State Helicopters, to be the guest speaker, but no commitment yet. Tom stated he will follow-up this week.

4. *Fall Partnerships - October 11th 6pm - 8pm*

- Decision was made that the theme is “The Sky is the Limit.”
- Adam Persky stated the food samples from the various food vendors went well so would like to do that again this year - “Taste of the East.” Decision was made to request samplings from the various TEC approved caterers. Pam Holder will reach out to the caters to see if there is any interest.
- Tom Braaten stated he would an invitation be sent to the Armistead and Prescott family.

5. *NASA Educational Mini-Grant Proposal*

- Adam Persky noted a few changes that needed to be made.
- Decision was made to submit the grant

77 D. NEW BUSINESS

78 No comments

79 E. ITEMS FROM THE CHAIR AND/OR COMMITTEE

80 • Tom Braaten expressed his gratitude for a successful 2022 Summer Camp.

81 F. ADJOURNMENT / RECESS

82 With no further business to discuss, Tom Braaten made a motion to adjourn the meeting.

83 The motion was passed unanimously, and the meeting adjourned at 4:20 pm.

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85 Date approved: _____

_____ Chairman Adam Persky

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87 Attest:

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89 Michelle Burgess, Recording Secretary