



Eastern Carolina Aviation Heritage Foundation
Board of Directors (BOD) Meeting
Friday, July 8, 2022

1 MEMBERS PRESENT: Chairman Tom Braaten, Jimmie Green, Richard Hazlett, Christopher
2 McGee, Tim Clark, John Langdon, Adam Persky, Mary Beth Fennell, Mark Meno, Georges
3 LeBlanc Via Teams video/phone conference: Rhonda Murray, Barry Fetzer, Commissioner Brenda
4 Wilson

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6 MEMBERS ABSENT: Ray Dunn, Dr. Bill Fortney, Mayor Will Lewis

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8 STAFF PRESENT: Pam Holder and Michelle Burgess

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10 OPENING REMARKS

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12 Chairman Tom Braaten began by extending gratitude to former members, Walter Phillips and Bob
13 Mattocks, for their contribution to ECAHF the past years. He extended a warm welcome to two
14 new board members, Tim Clark and John Langdon. Tim and John introduced themselves and
15 expressed a passion for aviation and glad to be part of the team. Each of the board members
16 introduced themselves and gave a brief bio and described their interest in ECAHF.

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18 I. CALL TO ORDER

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20 Chairman Tom Braaten called the meeting of the Eastern Carolina Aviation Heritage Foundation
21 (ECAHF) to order at 8:30 am on Friday, July 8, 2022 in person and via video conferencing, with a
22 quorum present.

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24 II. APPROVAL OF AGENDA

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26 Chairman Braaten presented the ECAHF Board with the Regular Agenda for their approval. Barry
27 Fetzer made a motion to approve the Regular Agenda, as presented. With no discussion, the
28 motion carried unanimously.

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30 III. APPROVAL OF CONSENT AGENDA

Chairman Braaten presented the ECAHF Board with the Consent Agenda for their review and approval. Mary Beth Fennell made a motion to approve the June 11, 2022 Board of Directors minutes. The motion carried unanimously.

IV. REGULAR AGENDA ITEMS

1. COMMITTEE REPORTS

A. Aircraft Curator Report

- Richard Hazlett reported all supplies for H46 repair are here. Repairs are weather dependent.
- Tony Bruno, Aviation Writer, requested additional information on H46. Tony Bruno thinks our H46 is the oldest H46 on static display.
- A Practical Aeronautics engineering class is scheduled to visit the facility Thursday, 21 July 2022 for a tour/class.
- Civic Credit Union was added to the Heritage Society plaque.

B. Exhibit Report

- Richard Hazlett stated the A6 is scheduled for painting this year.

C. Budget Report

- Pam Holder provided the June 2022 budget report, which reflects an available balance of \$141,747.89. Jimmie Green made a motion to accept the June 2022 ECAHF Budget Report. With no discussion, the motion carried unanimously.

**EXHIBIT #1C
EASTERN CAROLINA AVIATION HERITAGE FOUNDATION
TREASURER'S REPORT**

June 30, 2022

Revenues:			
	Contributions	\$	1,308.00
	2022 Gala Fundraiser		28,783.65
	2021 Fly-In		1,001.00
	2022 Fly-In		250.00
	Dues/Membership		3,045.00
	2021 Summer Camp Dues		2,935.00
	2022 Summer Camp Dues		4,800.00
	Interest		-
		Revenue Subtotal	\$ 42,122.65
Expenses:			
	2022 Gala	\$	(10,870.24)
	2022 Fly-In	\$	(435.00)
	2022 Summer Camp		(469.00)
	2021 Fly-In		(907.96)
	Cont. Services		(929.01)
	Exhibits		(194.59)
	Advertising		(2,220.00)
	Postage		(175.50)
	Printing		(467.00)
	2021 Summer Camp		(590.47)
	2021 Summer Camp Salaries		(3,150.00)
	FICA Expense		(240.98)
	Scholarship		-
		Expenditure Subtotal	\$ (20,649.75)
	Current FY Balance		\$ 21,472.90
	Carry-Over (FY 2021)		\$120,274.99
	Available Balance		\$ 141,747.89

D. Education Committee Report

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- Mary Beth stated she was in contact with Dr. Len Annetta and Mark Newton from ECU. They are applying for a National Science Education grant and looking for the opportunity to partner with communities and develop some educational materials. They want to partner with ECAHF to develop some materials for us. Mary Beth told them about wanting to develop an aviation safety program. They are doing some augmented reality games and seemed excited about the safety program being a good potential. In addition, there was discussion on the potential for an outreach program to reach the more underserved population. No firm decisions were made. Once more information is provided, Mary Beth will share with the board.

67 E. **Marketing Report** - Included in Old /New Business

68 F. **Development Committee Report** - Included in Old/New Business.

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70 2. **OLD BUSINESS**

71 A. **2023 Gala - February 24, 2023**

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- Georges LeBlanc reported Sarah Rhoads, Vice President of Amazon Aviation, did not want to commit.
 - After discussion, Tom Braaten recommended contacting Shawn Harris, 5 State Helicopter, about being a speaker at the 2023 Gala. BOD agreed. Tom Braaten will work with Bob Mattocks to get in touch with Shawn Harris.
 - Barry Fetzer mentioned the 3rd option. Donna Hurt from Greensboro speaking about finding her father, a WWII veteran.

79 B. **Armistead Property Funds - Ideas**

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- Chairman Tom Braaten announced the BOD's two key priorities to accomplish.
 - New Stem Curriculum
 - Camp Supplies
 - Pam Holder stated she has a meeting scheduled with Engineering Elementary to discuss new curriculum opportunities.
 - Christopher McGee stated the city can purchase the equipment and store it in a controlled environment.
 - After considerable discussion among the board members, the decision was made to move forward in purchasing the water jet for NC State Engineering Program. Mary Beth will contact Dr. Bill Fortney to get equipment specifications and current cost.
 - Barry Fetzer provided a background summary on NC Agricultural and Technical (A&T) State University. Barry added he left a message with A&T State University regarding aviation safety program but has not heard back. Barry Fetzer stated he would contact in the upcoming week.

96 C. **STEM Activities Website**

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- Pam Holder presented the website statistics . The visits did drop from May.
 - Pam Holder provided a background summary on the Stem Challenge. From the last two submissions, there have been no responses. She questioned

- 100 whether to continue with designing Stem Challenges.
101 • Mark Meno made a recommendation to change to a summer challenge
102 between April and May. Utilize the schools to promote and advertise. Make
103 use of the Fly-In for participates to demonstrate their projects. Additionally,
104 to take a break with a roll out in March 2023.
105 • **Motion was made to approve the change to the Stem Challenge. The motion**
106 **carried unanimously.**

107 D. Elementary School/Middle School STEM Camp

- 108 • Mary Beth stated the planning day on 22 June 2022 was successful.
109 ○ 5 Teachers
110 ○ 8 Volunteers
111 ○ 6 Engineers
112 • During planning day, the decision was made to live stream the Student
113 Showcase and not open to the public or BOD.
114 • Pam Holder ordered Solar Tubes, Balloon Helicopters, and Aero Copters for
115 group activities or prizes.
116 • Pam Holder stated the NASA Space Grant does allow for salaries. Mary Beth
117 reported Jobi Cook provided a reply that salaries and Legos can be included.
118 Jobi advised to move forward with submission but added the mini-grant is
119 intended for new projects.
120 • Pam Holder stated there is a struggle to find organizations that offer an
121 outreach program. Mark Meno volunteered to contact a few organizations and
122 see if they are providing outreach programs.

123 E. 2022 Family Fly-In

- 124 • Posters for the Fly-In were provided for BOD members to take and give to
125 business to help promote the event.
126 • Pam Holder stated the movie is *Cloudy With a Chance of Meatballs* and
127 downloaded.
128 • Pam Holder presented the Booth and STEM Demonstrations.
129 • Pam Holder stated volunteers are needed. Volunteer forms were distributed.
130 The Fly-In is 5 pm – 9 pm but need help with setup at 4 pm.
131 • Pam Holder reported Food Lion has agreed to donate the food items. Blacks’
132 Tire will donate 20 cases of water. There has been no response from Pepsi.
133 • Pam Holder mentioned sponsors are still needed to help cover the cost of
134 giveaways and/or movie. Received one sponsorship for \$250.00 which will
135 help with the giveaways.
136 • Pam Holder presented the Fly-In Marketing Report. Peachjar was approved for
137 Craven County schools.

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139 3. **NEW BUSINESS**

140 No comments

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142 V. MEMBER COMMENTS

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144 Chairman Tom Braaten mentioned a summary bio and picture is needed from Tim and
145 John to post on the website.

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147 Mark Meno stated he is a board member of the NC Science, Mathematics, and Technology
148 Group. They are involved in a museum at home program which is a partnership with the
149 NC museums. They do an education outreach activity at a local area that builds up to a
150 state-wide museum at home broadcast. Mark proposed to them to have an aviation fall
151 theme in 2023 to include Wright Brother Memorial, Charlotte and Havelock Tourist &
152 Event Center aviation museums/exhibits.

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154 The next Board meeting is scheduled for August 12, 2022 at 8:30 a.m.

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156 VI. ADJOURNMENT

157 With no additional business to discuss, a motion was made by Jimmie Green to adjourn the
158 meeting at 09:50 am. The motion passed unanimously.

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161 Date approved: _____

Tom Braaten, Chairman

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163 Attest: _____

164 Michelle Burgess, City of Havelock Staff