

1 **PRESENT:** Mayor William L. Lewis, Jr.; Commissioners Jim Kohr, Josh Kohr, Karen  
2 Lewis, Danny Walsh, and Brenda Wilson  
3

4 **STAFF**

5 **PRESENT:** City Manager Christopher McGee; Assistant City Manager/City Clerk, Cindy  
6 Morgan; City Attorney Cliff Parson; Information Technology Director Chad  
7 Ives; Police Captain Jeff Fedyna; Planning Director Katrina Marshall;  
8 Recreation Director Travis Adams; Public Works Director Patrick Lee; Finance  
9 Director Lee Tillman; Fire Chief Tom Dorn; Public Utilities Director Rick  
10 Day; TEC Sales Manager Pam Holder; and Deputy City Clerk Mary Weigl  
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12 Mayor Will Lewis called the regular meeting of the Havelock Board of Commissioners to  
13 order at 7:00 p.m. on July 25, 2022 at the Havelock City Hall with a quorum present. At this  
14 time, Mayor Lewis called for a moment of silence, followed by the pledge of allegiance.  
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16 **REGULAR & CONSENT AGENDA**  
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18 The Board of Commissioners were presented the Regular Agenda and the Consent Agenda for  
19 their review and approval. Commissioner Lewis made a **motion to adopt the consent agenda**  
20 **and regular agenda as presented**. Commissioner Wilson seconded and the motion carried  
21 unanimously. (5-0) The motion included the following approvals:  
22

23 **Regular Agenda as presented**  
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25 **Consent Agenda as presented:**

- 26 • **Minutes of the July 11, 2022 Board of Commissioners Workshop**  
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28 **PUBLIC COMMENTS**  
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30 Prior to discussing the agenda topics, Mayor Lewis stated he would like to give the public an  
31 opportunity to address the Board of Commissioners on any issue. Anyone providing a public  
32 comment was asked to speak their name and address for the record and noted that comments  
33 would be limited to five (5) minutes. In summary, it was further explained that the Board  
34 would take all comments and questions very seriously and would assign follow-up as  
35 necessary to City staff. As a result, the following appeared before the Board:  
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37 **Mr. Charlie Zink, 413 Chadwick Avenue, Havelock, NC** Mr. Zink stood before the Board  
38 this evening to ask for an update on the two sinkholes on his street. Public Utilities Director  
39 Rick Day relayed that he is very familiar with the situation. He stated that there is a project  
40 that just began on Webb Boulevard that will eventually progress to Chadwick Avenue. He  
41 assured Mr. Zink that it is a compaction issue and not a sewer issue and stated that it is next on  
42 the list.  
43

44 Mr. Zink then asked the Board if they have done anything to provide protection to the  
45 residents or students at the school behind the new gun shop on Fontana Boulevard. Mayor  
46 Lewis stated that Police Chief Morning had a meeting with the school board about the  
47 situation.  
48

49 **Mr. Albert Lester, 706 Badger Lane, Havelock NC** Mr. Lester stood before the Board this  
50 evening to thank the City Staff for the work that they are doing. Mr. Lester stated that the  
51 Recreation Department had a softball tournament at the end of June with just over 5,000  
52 people in attendance and everything went very well.  
53

54 Mr. Lester also stated that the Hampton Inn has marked off the sidewalk where it needs to be  
55 repaired. Continuing, he said that he appreciates all of the public works employees keeping  
56 the green areas of the City cut and the roads looking good.  
57

58 Mr. Lester ended by stating that he appreciates the leadership of the City officials. The  
59 economy is not doing too well right now, and he said that we'll know by tomorrow afternoon  
60 at 5:00 p.m. if we are in a recession.  
61

62 **Brian Gordon, 207 MacDonald Boulevard, Havelock NC** Mr. Gordon stood before the

63 Board this evening to speak on behalf of Buddy Haddock and the travel softball team present  
64 at tonight's meeting and asked the Board for their support.

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66 **Erin Knight, 335 Willow Lane, Havelock, NC** Ms. Knight stood before the Board this  
67 evening to thank the Board and City Staff for all that they do for the community. She then  
68 encouraged all to download the Havelock App to stay up to date on everything going on in  
69 Havelock.

70  
71 **Michele Leo, 200 Poplar Road, Havelock, NC** Ms. Leo stood before the Board this evening  
72 to ask for an update on the Woodhaven Bridge project. Mayor Lewis relayed that there is a  
73 tentative ribbon cutting ceremony scheduled for Monday, August 1<sup>st</sup> at 8:30 a.m.

74  
75 Ms. Leo then stated that there is an abandoned renovation project at 209 or 211 Miller  
76 Boulevard that she would like the Planning Department to investigate. Planning Director  
77 Katrina Marshall stated that she will find out what is going on however, permits are good for  
78 12 months from the date they are pulled – except if they were pulled during the governor's  
79 emergency declaration under COVID-19.

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81 Ms. Leo ended by saying "thank you" to the City Staff for the wonderful things going on in  
82 the City for the citizens.

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84 **REGULAR AGENDA ITEMS**

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86 **REQUEST FOR ENDORSEMENT: HAVOC SPORTS**

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88 On June 16, 2022, the Recreation Advisory Board was presented with a request for  
89 endorsement from Havoc Sports. Havoc Sports consists of a 10U travel softball team (16  
90 players), identified as Lady Havoc. As part of the application process, the following items are  
91 to be included:

- 92
- 93 • List of League Board of Directors
  - 94 • League Bylaws
  - 95 • League Liability Insurance (\$1 million general liability)
    - 96 ○ City of Havelock must be listed as Additional Insured after approval
  - 97 • Annual Financial Report
  - 98 • Team User Fees
  - 99 • Proposed Practice Schedule
  - 100 • Proposed Game Schedule
- 101

102 Being that the application packet did not include all of the requirements set out in the  
103 application (game schedule), the Recreation Advisory Board recommended against  
104 endorsement. According to provided Board Policy No. 06-BOC-01, final decisions on athletic  
105 association endorsement status shall rest with the Board of Commissioners. As of June 24,  
106 2022, Havoc Sports submitted a proposed game schedule, which is included as part of the  
107 application packet for the Board's consideration. According to policy, the City of Havelock  
108 provides facility space for endorsed associations to the best of its ability within its available  
109 resources. Currently, nine (9) associations are endorsed. These associations receive priority in  
110 distribution of facility usage over non-endorsed associations. Non-endorsed associations are  
111 permitted to rent facilities on an "as available" basis in exchange for regular rental fees.

112  
113 At this time, Mayor Lewis solicited questions and comments from the Board.

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115 Commissioner Lewis stated that the City has never been known to endorse a team. She asked  
116 if Havoc Sports was currently under an association and Recreation Director Travis Adams  
117 replied no.

118  
119 Commissioner Josh Kohr asked how long Havoc Sports has been operating out of Havelock  
120 and Mr. Adams stated that he was not sure of the exact amount of time.

121  
122 At this time, Mr. Sean Huff, President of Havoc Sports, stepped to the podium to speak to the  
123 Board and explained that they are now a registered non-profit organization and have been  
124 operating since June 2021. They do have the ability to apply for grants and fundraise to take

125 the financial burden off of parents. As a team, he said, they go further than other teams and  
126 focus on individual training. Commissioner Lewis asked Mr. Huff if they don't want to play  
127 for Havelock girls' softball and he replied that at one point or another, each member of their  
128 team has played for Havelock girls softball league. He stated that these players are seeking  
129 something more; more training and more competition. Commissioner Lewis then asked if he  
130 felt this was taking away from the City's recreation league and Mr. Huff reiterated that he  
131 believed that it did not, in fact he felt that having Havoc Sports endorsed would bring more  
132 teams to Havelock.

133  
134 Commissioner Wilson stated that she was looking over the proposed game schedule and  
135 wanted to know if the four July games had been played. Mr. Huff replied, yes, they were  
136 scrimmage games.

137  
138 Commissioner Josh Kohr then asked for clarification on the answer that Mr. Huff gave to  
139 Commissioner Lewis when she asked how Havoc Sports was not detracting from the current  
140 teams that exist in Havelock. Commissioner Josh Kohr stated that he never heard a direct  
141 answer. Mr. Huff stated "If they play on our travel organization then we encourage them to  
142 go play rec as well, if that is something that they want to do." Commissioner Josh Kohr then  
143 asked if they were North Carolina based or were they originally in Virginia. He stated that  
144 based on his research, "Havoc Sports" all indicates Virginia. Mr. Huff denied any association  
145 with the original Havoc Sports in Virginia. Commissioner Josh Kohr then asked how many  
146 members they currently have to which he replied that they have twelve (12) girls and a  
147 developmental program with six (6) members. When asked what percentage of those are  
148 Havelock residents, Mr. Huff replied nine (9) members. Commissioner Josh Kohr ended by  
149 asking what their plan was, if the Board decided to deny the application and Mr. Huff replied  
150 that they would continue to operate, just at a higher cost per family.

151  
152 Commissioner Jim Kohr asked what is the goal for the number of Havelock residents on the  
153 team and Mr. Huff replied "the Havelock girls softball league." He then asked if Havoc  
154 Sports works well with them and he replied, "We haven't essentially been to that part of the  
155 process." Commissioner Jim Kohr then asked, "if the girls that you have now, have come from  
156 the Havelock softball league, has there been an agreement that this is okay, or have there been  
157 any disagreements?" Mr. Huff replied "We schedule so that when the tournament came  
158 through, we shut down so they could make their commitment to their rec teams. That's our  
159 way of showing our commitment to working with them." Continuing, Commissioner Jim  
160 Kohr stated, "we have a proposed game schedule that has already been mentioned" and "part  
161 of the reason for the denial was an incomplete application, due to not having a game schedule.  
162 You said that it would be difficult to produce one or near impossible to produce one until you  
163 were endorsed, so, may I ask what changed?" Mr. Huff replied "based my conversation with  
164 you that we could not have any "n/a's" on the application, I called around to the local teams  
165 and stated that we were trying to build a schedule and asked them to commit to those dates for  
166 scrimmage games. That is how we built that."

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168 Commissioner Jim Kohr then asked Recreation Director Travis Adams, considering that we  
169 already have an endorsed association in softball, and going to the tournament recently and  
170 seeing how many teams and hours that involves on our fields, if Havoc Sports is endorsed,  
171 what does that do to the rest times on our fields? City Manager Chris McGee replied that right  
172 now, it is one team however if long term, it grows into more teams then we won't have  
173 enough space to support this and the other leagues. The City Manager added that with one or  
174 two teams, it is not too much of an issue and we can work it in.

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176 Mayor Lewis stated that the bottom line is that the rest period is the rest period and that this is  
177 a travel team. Continuing, he stated that what the Commissioners are saying is that if you're  
178 going to be a travel league for softball, you're going to have to get along with the recreation  
179 league for softball.

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181 Commissioner Walsh stated that in the past, we've had some coaches and leagues in Havelock  
182 that were troublemakers. Commissioner Walsh has done some research on Mr. Huff and  
183 Havoc Sports and "wanted to know why you had trouble on the Marine Corps base. Was that  
184 a personality problem or a league problem?" Mr. Huff replied that when they first started,  
185 they were having trouble getting field space because they were not a non-profit organization.  
186 He relayed that he was unaware that M CCS had these policies about using their facilities and

187 now that Havoc Sports is a non-profit organization, they have since submitted their packages  
188 and are currently waiting to be endorsed by the base as well.

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190 At this time, Commissioner Jim Kohr made a **motion to table the issue of approving or**  
191 **denying the request for athletic endorsement submitted by Havoc Sports to a future**  
192 **workshop to consider updating the City Athletic Association Endorsement Policy to**  
193 **include travel teams.**

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195 As the discussions continued, the current fee schedule was debated. In the past, it was relayed  
196 that fees were suspended for organizations seeking endorsement until a decision was made. As  
197 a result, Mayor Lewis asked the City Attorney if such would be permitted. City Attorney Cliff  
198 Parson stated that the fees could be lessened, amended or waived until the policy is amended,  
199 if desired. Consequently, with no vote on the motion, Commissioner Jim Kohr **amended to**  
200 **his motion to reflect tabling the issue of approving or denying the request for athletic**  
201 **endorsement submitted by Havoc Sports to a future workshop to consider updating the**  
202 **City Athletic Association Endorsement Policy to include travel teams, along with waiving**  
203 **the reservation fees for Havoc Sports until the policy can be further discussed.**  
204 Commissioner Lewis seconded and it carried unanimously. (5-0)

## 205 206 **CITY MANAGERS REPORT**

### 207 208 **Woodhaven Bridge Project Update**

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210 With a required September 2022 construction completion timeline, a final walk-through of the  
211 Woodhaven Bridge Project will take place the week of July 25-29. As a result, Staff will be  
212 coordinating a Ribbon Cutting Ceremony to take place on the morning of Monday, August 1<sup>st</sup>  
213 right before the official opening. Specific details, to include a time, will be provided this  
214 week along with a formal media announcement to the public.

### 215 216 **Audit of City Accounts**

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218 Per General Statute, the City is currently preparing for our annual audit of accounts. Staff  
219 members have been submitting items to the auditor over the last several weeks. The final  
220 balance sheet and operating statement will be submitted on July 25<sup>th</sup>. Matt Braswell of Martin  
221 Starnes and Associates, CPAs, P.A. will be on site the week of August 1<sup>st</sup> to complete final  
222 field work. The Board can expect a final report in late Fall.

### 223 224 **New Playground Equipment Installed at Recreation Complex**

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226 The Parks & Recreation Department kicked off their second session of Summer Day Camp on  
227 July 11<sup>th</sup>. The campers were excited to be the first to play on the City's new playground at the  
228 Hwy 101 Recreation Complex. As the Board recalls, the City received a \$120,000 State grant  
229 for this new and improved equipment.

### 230 231 **Discussions Items Planned for the August 8th BOC Workshop**

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233 Staff has been working on numerous projects over the past several weeks. As a result, the  
234 Board can expect updates on the following items at the August 8<sup>th</sup> workshop:

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236 • Wayfinding Signage: The City received a \$100,000 State grant for wayfinding signage  
237 that must be expended before June 30, 2023. Prior to soliciting bids, additional font  
238 options will be presented to the Board for review, along with suggested placement  
239 locations.
- 240  
241 • NCDOT U-3431 - Miller/Fontana Boulevard Widening Project: New Alternate: Based  
242 on discussions with NCDOT officials during the last Board Workshop, a draft  
243 resolution will be presented for review prior to a suggested August 22, 2022 adoption.  
244 This resolution will be in support of a newly presented alternate, identified as Alternate  
245 3A. This alternate was described as eleven (11) foot lanes instead of twelve (12); ten  
246 (10) foot multi-use path on the southern end of the roadway; and a five (5) foot  
247 sidewalk on the northern side. In addition, the physical roadway would not get any  
248 closer to the homes on the south side.

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- Ordinance – Allowance of Chickens in City Limits: During the June 13<sup>th</sup> Board Workshop, Staff was directed to draft an ordinance that would permit chickens inside the city limits. The ordinance amendment will include a residential table identifying the property size/zone and the maximum number of chickens allowed in each zone. As staff continues to finalize a draft, it is preferred that the Board review a proposed ordinance at the next workshop and provide any further input/feedback prior adoption at a televised meeting (August 22<sup>nd</sup> if there are no major changes or additional research needed).
- Resolution – Supporting the Display of National Motto at City Hall: Recently, a resolution was provided and prepared to support the placement of the National Motto, “In God We Trust” in two locations (interior and exterior) of the City Hall building. Being that significant edits have been Commissioner(s) suggested, this item will be added to the August workshop to provide all Board members the opportunity to review, discuss and consider the suggestions prior to adoption consideration.

### **North Carolina Defense Summit**

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The Association of Defense Communities (ADC) will host three (3) regional forums throughout the United States over the next couple of months. One will be held on September 27, 2022 at the Raleigh Marriott Crabtree Valley. Key topics will include:

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- Defense budget issues at the state level
- Emerging military legislative themes in North Carolina
- Best practices for military civilian support organizations
- North Carolina military infrastructure challenges
- Federal resiliency grant opportunities and funding
- Identification of key needs
- Community-installation partnership case studies

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This event is currently open for registration if any Board members are interested in attending. To ensure admission availability and hotel accommodations, please inform the ACM if you would like to attend as soon as possible.

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### **CITY ATTORNEYS REPORT**

City Attorney Cliff Parson reported that he is marrying Ms. Chris Rocci this Saturday. All congratulated him.

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### **COMMISSIONERS REPORTS/COMMENTS**

Commissioner Walsh stated that it is hot and he hopes that it stays hot, but without hurricanes this season.

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Commissioner Josh Kohr stated that he did want to report back to the Board in relation to the Planning Board and the UDO. He relayed that staff has been commissioned to do research on some items and he will have some answers for the Board at an upcoming meeting.

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Commissioner Wilson stated that she will be presenting Lance Corporal Anthony Guerrero with the Service Person of the Quarter award on base tomorrow. It is a great honor for her to present these awards and she ended by saying if you know LCpl Guerrero, thank him for his service and all that he does in this community.

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Commissioner Lewis stated that Havelock has lost some very dear friends recently. She also thanked Travis at Parks and Recreation for all of the events that he is putting on in the City for the families and the youth. Commissioner Lewis said that she is excited for the Woodhaven Bridge opening soon. She then said that there are plenty of VBS and library programs going on for the children this summer and ended by saying that the new park at the rec center is very nice and encouraged everyone to go out there and see it.

Commissioner Jim Kohr stated the EC Council of Governments (COG) has hired a new

311 Executive Director and the director has begun sending out Friday reports. He is happy to see  
312 this improvement and the direction that the COG is heading. He also stated that there are so  
313 many things happening in Havelock; he thanked the Chamber of Commerce for the new app.  
314 Commissioner Kohr hopes the app will help citizens become more involved with the City.  
315 Also, he asked for continued prayers for the families for Helen Emerson and Jim Freeman.  
316 Lastly, Commissioner Kohr stated that he will not be in attendance for the August 8<sup>th</sup>  
317 Workshop. He then passed around copies of the Craven County resolution in regards to the  
318 US Motto containing additional “Whereas” phrases that he was asked to have the Board to  
319 consider discussing during the Workshop. Commissioner Kohr ended by wishing all City of  
320 Havelock Commissioner candidates well in the upcoming election.

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322 **MAYOR’S REPORTS/COMMENTS**

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324 Mayor Lewis began by saying that there will be two Commissioners absent at the August 8<sup>th</sup>  
325 Workshop. While there will still be a quorum, the Board may want to consider rescheduling  
326 the Workshop to another date because there are so many big items already on the agenda. The  
327 Board concurred that the Clerk would send out other meeting date options to them via email.

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329 Mayor Lewis also stated that the concert series has been going great. North Tower Band  
330 played on Friday July 22<sup>nd</sup> and they were the best sounding band. The next concert in the  
331 Park is Bryan Mayer on Thursday, August 25<sup>th</sup> at 6:00 p.m. and the next Movie in the Park is  
332 Space Jam 2 on Thursday, August 11<sup>th</sup> at dusk.

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334 Mayor Lewis continued saying that the recreation softball tournament was a huge success and  
335 thanked Parks and Recreation Director Travis Adams and his staff for their hard work in  
336 making all of that run smoothly. He also said that the Freedom Festival was a great time with  
337 a large turnout and a 25 minute fireworks show.

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339 Lastly, Mayor Lewis stated that he, Reine and Cindy Morgan attended the Memorial Service  
340 for Mr. Freeman this past weekend. He said it was a wonderful memorial service and a great  
341 tribute to Mr. Freeman.

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343 **ADJOURNMENT/RECESS**

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345 With there being no other business to discuss, Commissioner Josh Kohr made a **motion to**  
346 **adjourn**. Commissioner Jim Kohr seconded and the motion carried unanimously. (5-0)

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348 The meeting adjourned at 8:19 p.m.

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350 Date approved: \_\_\_\_\_

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William L. Lewis, Jr., Mayor

352 Attest:

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Mary C. Weigl

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357 Deputy City Clerk