

1 **PRESENT:** Mayor William L. Lewis, Jr.; Commissioners Jim Kohr, Brenda Wilson, Josh  
2 Kohr, and Danny Walsh

3  
4 **ABSENT:** Commissioner Karen Lewis

5  
6 **STAFF**

7 **PRESENT:** City Manager Christopher McGee; Assistant City Manager and City Clerk,  
8 Cindy Morgan; City Attorney Troy Smith; Information Technology Director  
9 Chad Ives; Police Chief Chris Morning; Planning Director Katrina Marshall;  
10 Recreation Director Travis Adams; Public Works Director Patrick Lee; Finance  
11 Director Lee Tillman; Fire Chief Tom Dorn; Public Utilities Director Rick  
12 Day; TEC Sales Manager Pam Holder; and Deputy City Clerk Mary Weigl

13  
14 Mayor Will Lewis called the regular meeting of the Havelock Board of Commissioners to  
15 order at 7:02 p.m. on June 27, 2022 at the Havelock City Hall with a quorum present. At this  
16 time, Mayor Lewis called for a moment of silence, followed by the pledge of allegiance.

17  
18 **REGULAR & CONSENT AGENDA**

19  
20 City Clerk Cindy Morgan presented the Board of Commissioners with the Regular Agenda  
21 and the Consent Agenda for their review and approval. Commissioner Jim Kohr requested that  
22 Consent Agenda Item F: *NC Department of Agriculture and Consumer Services: Streamflow*  
23 *Rehabilitation Assistance Program Contract #22-080-4005 Stream Debris Removal*  
24 *Allowance in the amount of \$177,420* be moved the Regular Agenda. Mayor Will Lewis  
25 moved Consent Agenda Item F to the Regular Agenda as Item 5C. As a result, Commissioner  
26 Jim Kohr made a **motion to adopt the Consent Agenda as revised**. Commissioner Wilson  
27 seconded and the motion carried unanimously. (4-0) Consequently, Commissioner Josh Kohr  
28 made **motion to approve the regular agenda as amended**. Commissioner Walsh seconded  
29 and the motion carried unanimously. (4-0) The motion included the following approvals:

30  
31 **Regular Agenda as amended**

32  
33 **Consent Agenda as revised:**

- 34  
35
  - 36 • **Minutes of the May 9, 2022 Board of Commissioners Budget Workshop**
  - 37 • **Minutes of the May 11, 2022 Recessed Board of Commissioners Budget Workshop**
  - 38 • **Minutes of the May 12, 2022 Recessed Board of Commissioners Budget Workshop**
  - 39 • **Minutes of the May 23, 2022 Board of Commissioners Regular Meeting**
  - 40 • **Annual Write-Off of Uncollectible Utility Accounts**
    - 41 ○ *On file in the City Clerk's Office*
  - 42 • **NC Statewide Emergency Management Mutual Aid and Assistance Agreement (Minor Revisions**  
43 **including changes in Authorized Representatives)**
    - 44 ○ *On file in the City Clerk's Office*
  - 45 • **2022-23 Annual Craven County Board of Education School Resource Officer Contract (no**  
46 **changes from last year)**
    - 47 ○ *On file in the City Clerk's Office*
  - 48 • **City of Havelock & Havelock Chamber of Commerce - Annual Contract for Visitor Information**  
49 **Center Services (no changes from current agreement)**
    - 50 ○ *On file in the City Clerk's Office*
  - 51 • **Contract between the City of Havelock and Craven County Tourism Development Authority**  
52 **(TDA) to operate a Visitor Information Center**
    - 53 ○ *On file in the City Clerk's Office*
  - 54 • **Appointment of the City Manager and Finance Officer as the City of Havelock Bid Withdrawal**  
55 **Hearing Panel in accordance with G.S. 143-129.1**

56 **PUBLIC COMMENTS**

57  
58 Prior to discussing the agenda topics, Mayor Lewis stated he would like to give the public an  
59 opportunity to address the Board of Commissioners on any issue. Anyone providing a public  
60 comment was asked to speak their name and address for the record and noted that comments  
61 would be limited to five (5) minutes. In summary, it was further explained that the Board  
62 would take all comments and questions very seriously and would assign follow-up as  
63 necessary to City staff. As a result, the following appeared before the Board:

64  
65 **Charlie Zink, 413 Chadwick Avenue, Havelock, NC:** Mr. Zink stood before the Board this

66 evening to say that he is very happy with the paving job that was done on his street however;  
67 he is upset to report a three-inch sinkhole by the second East Sherwood Drive. Public Utilities  
68 Director Patrick Lee took note of this and will look into the situation.

69  
70 The next item that Mr. Zink wanted to report to the Board was “Bear Arms & Ammo” on  
71 Fontana Boulevard. He stated that the business owner is a “no good lying bum and a con  
72 artist”. He does not believe that there should be a gun range next to the high school.

73  
74 Mayor Lewis stated that this gun shop is one of those situations that is out of the City’s hands.  
75 By NC General Statute, it is zoned Highway Commercial and because of that, the owner is  
76 allowed to have his business there. Mayor Lewis concluded by saying that General Assembly  
77 is who makes those laws.

78  
79 **Jerry Bennett, 423 Chadwick Avenue, Havelock, NC:** Mr. Bennett stood before the Board  
80 this evening, stated that he is “free market” and his wife owns a business in town. He is also  
81 here this evening to complain about “Bear Arms & Ammo” on Fontana Boulevard.  
82 Additionally, Mr. Bennett brought up concerns about the gun shop owner, Mr. Flowers, not  
83 having the proper permits in hand for this type of business, which would be a special use  
84 permit.

85  
86 Mr. Bennett stated that he thought that the Board of Adjustment issued special use permits.  
87 The Mayor stated that he is correct, that the Board of Adjustment does issue those and went on  
88 to state that the Board of Commissioners does not have a representative on that Board because  
89 the Board of Adjustment is a quasi-judicial process.

90  
91 **Shannon Casey, 213 Sanders Lane, Havelock, NC:** Mr. Casey stood before the Board this  
92 evening to speak about the homeless population in Havelock. He asked if there was a church  
93 or a group who can help them.

94  
95 Mayor Lewis stated that The Gathering Place recently opened and is pretty much the central  
96 location for the homeless as far as the ministerial associations in the community. They serve  
97 free meals on Tuesdays and Thursdays from 11:30 a.m. to 1:00 p.m., they also have food  
98 pantry items and a community outreach ministry program. Mayor Lewis encouraged Mr.  
99 Casey to get in touch with the director because she is actively looking for volunteers. He  
100 ended by saying that the police officers know who the homeless population are and keep an  
101 eye on them and make sure they are safe.

102  
103 Commissioner Jim Kohr stated that the director also has contacts with the churches and mental  
104 health resources in Havelock.

105  
106 Mr. Casey ended by stated that he concurred with Mr. Zink and Mr. Bennett.

107  
108 **Curtis Litchfield, 130 S. Forest Drive, Havelock, NC:** Mr. Litchfield stood before the  
109 Board this evening to state that he is upset with the feral cats in his neighborhood. He stated  
110 that he called animal control over three weeks ago and so far, nothing has been done.

111  
112 The Mayor stated that the police department’s new Trap, Spay/Neuter, Return (TNR) program  
113 began a few weeks ago. Police Chief Chris Morning made a note of Mr. Litchfield’s address  
114 and concern and will have animal control place traps in his area.

115  
116 **Jack Dunaway, 116 S. Forest Drive, Havelock, NC:** Mr. Dunaway stood before the Board  
117 this evening to report that there is now a second colony of kittens on S. Forest Drive and he  
118 believes they are coming from his backyard neighbors on Hollywood Boulevard.

119  
120 Mr. Dunaway said that he is also concerned about the “wandering bear” in Havelock. He  
121 wants to be sure that someone has contacted the NC Wildlife Resources Commission (WRC)  
122 about the bear so that s/he is properly relocated.

123  
124 The Mayor stated that bears are federally protected and that often, they will not relocate the  
125 bear. Police Chief Chris Morning stated that he has had conversations with WRC recently,  
126 and will follow up with them again.

128 **Albert Lester, 706 Badger Lane, Havelock:** Mr. Lester stood before the Board this evening  
129 to say “thank you” and that he appreciates the hard work and dedication of the staff to ensure  
130 that the City runs smoothly. He went on to state that some go above and beyond the call of  
131 duty and he thanked them for that.

132

133 Mr. Lester has a concern about the sidewalk “lifting” at the Hampton Inn and the Tourist &  
134 Event Center, on the street side. The Mayor stated that Public Works Director, Patrick Lee  
135 would go look at the sidewalk to identify if this is an issue that the City would address or route  
136 to NCDOT.

137

138 Mr. Lester finished by stating that the A6 needs some cleanup around it due to bird droppings.  
139 Tourist & Event Center Sales Manager, Pam Holder stated that the A6 is scheduled for  
140 cleaning and painting this year.

141

#### 142 **REGULAR AGENDA ITEMS**

143

#### 144 **PUBLIC HEARING: 2022 CITY OF HAVELOCK DRAFT LAND USE PLAN**

145

146 As background, Chapter 160D of the North Carolina General Statutes requires local  
147 governments that want to enforce zoning to have and reasonably maintain a comprehensive  
148 plan or land use plan. Session Law 2019-111, Section 2.9(c) further set the deadline for local  
149 government compliance to get a plan in place on or before July 1, 2022.

150

151 The City of Havelock’s existing CAMA Land Use Plan was adopted by the Board of  
152 Commissioners thirteen years ago, on June 15, 2009. The date of the plan, paired with the  
153 change in development conditions, including construction of the bypass, led City staff to  
154 pursue an update to ensure compliance with the new state mandate and verify the community  
155 vision remained pertinent.

156

157 Havelock’s location in one of the state’s twenty CAMA counties (Craven County) requires the  
158 land use plan update to be forwarded to the North Carolina Coastal Resources Commission for  
159 state certification upon completion. The draft plan was submitted and reviewed for an initial  
160 completeness check. To date, staff has received comments that need to be addressed prior to  
161 certification.

162

163 With the July 1<sup>st</sup> deadline rapidly approaching, it is in the best interest of the City to adopt the  
164 current draft of the land use plan and continue to work through the certification process, then  
165 re-adopt the plan with the revisions or updates from the continued discussions with the  
166 Division of Coastal Management (DCM).

167

168 The task before the Board of Commissioners is to review the draft document and adopt to  
169 ensure compliance with state statutory requirements, with an understanding that there will be  
170 an amendment to the plan to address DCM commentary prior to state certification.

171

172 Minimal changes have been made to the document, including correction of spelling mishaps  
173 and grammatical errors, since the Commissioner’s work session on April 11, 2022. The full  
174 document was provided for review and can also be found on the dedicated project website,  
175 <https://publicinput.com/Custom/Full/dbbb5a57-1351-46c7-965e-72c845f959a8>

176

177 The Planning Board voted unanimously to recommend approval of the City of Havelock Draft  
178 Land Use Plan to the Board of Commissioner’s at their June 14<sup>th</sup> meeting. No one from the  
179 public spoke in support or opposition to the proposal. Draft minutes were provided as a  
180 reference and a copy of the public hearing notice was also provided, which has met the  
181 established legal requirements.

182

183 At this time, Commissioner Wilson made a **motion to open the public hearing regarding**  
184 **the 2022 City of Havelock Draft Land Use Plan.** Commissioner Josh Kohr seconded and the  
185 motion carried unanimously. (4-0)

186

187 Mayor Lewis opened the public hearing and called upon the Planning Director Katrina  
188 Marshall and Nicole Smith of Insight Planning and Development to present the Draft CAMA  
189 Land Use Plan. At this time, Nicole Smith introduced herself and shared a Power Point

190 presentation with the Board and the audience. The presentation included the following:

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- Description of a Comprehensive Land Use Plan
- Project Schedule to include the kickoff, plan development, public engagement, completion, review and adoption
- Citizen Participation Plan
- Public Notification
- Survey Results from 136 participants
  - Demographics
  - Top 3 assets (Cherry Point, US 70 Locations, Close-knit Community)
  - Top 3 issues facing the City (Redevelopment of distressed areas, Vacant buildings, Marketing of Havelock)
  - Defining the City Center (City Hall and City Park area 55%)
  - Future of Havelock (Live/Local work community 86%)
- Public Workshop
  - Housing Needs (Senior housing 46%)
  - Community Flooding Concerns (Lake Road 33%)
  - Community Enhancements (Handicap facilities, parks & ramps, Sidewalks & Greenways, Business recruitment)
- Draft Chapters
  - Chapter 1: Introduction
  - Chapter 2: Demographic Profile (Population by Age: 15-24)
  - Chapter 3: Havelock Today
  - Chapter 4: Land Use Suitability
  - Chapter 5: Havelock Tomorrow
  - Chapter 6: Goals, Objectives & Policies
  - Chapter 7: Tools for Managing Development

218 At the conclusion of Ms. Smith’s presentation, the Mayor solicited questions or comments  
219 from Board and the public. Commissioner Jim Kohr stated that the deadline set by the  
220 General Assembly is July 1<sup>st</sup> and the state is who is holding up the process. He questioned is  
221 there any way to ask for an extension or to hold their feet to the fire? Commissioner Josh  
222 Kohr replied that this is “very normal” and “this is just two different hands of government not  
223 talking to each other.”

224  
225 Commissioner Walsh asked Ms. Smith to fix the grammatical error in reference to the “land  
226 suitability from 2,300 to 23,000”. Continuing on he stated that “At the April 11<sup>th</sup> meeting I  
227 asked you a question and I will ask you the same question again tonight: “You have 180 pages  
228 that say what we should be doing in the future and what we shouldn’t be doing and then at the  
229 end of 2030, we’re going to have 600 less people. Do you have any answers to give the Board  
230 about that”? Ms. Smith replied, “The numbers are based on a projection and projections are  
231 certainly flawed in some situations. What goes into the projections is your current patterns  
232 and over the past five or ten years there has been a decline in population.” She went on to say  
233 that there is a science that says that it is easier to assume that this decline will continue  
234 however, she said that this may not be the circumstance. Commissioner Walsh replied that  
235 those declining numbers are due to the military and the Mayor agreed that we are in a trough  
236 until the new squadron comes in and then the population will rise again. Commissioner Walsh  
237 stated that he would just like this information to be documented. Ms. Smith stated that the  
238 numbers that she has are based off of the State Budget Management Office and they may not  
239 account for military fluctuations. Mayor Lewis stated that the City has been in  
240 communication with them about our census numbers for the past seven or eight months.

241  
242 Commissioner Wilson stated that Ms. Smith’s housing numbers are still incorrect, or at least  
243 two years old, and not reflecting the current market to show that the City is in a housing  
244 shortage.

245  
246 After a call for public comments, the following individual appeared before the Board:

247  
248 **Albert Lester, 706 Badger Lane, Havelock:** Mr. Lester stood before the Board again this  
249 evening to say that the current CAMA Land Use Plan was adopted in 2009. He would like to  
250 know if this is something that has to be adopted annually, or every five or ten years? Ms.  
251 Marshall stated that State leaves that up to the community to decide when they feel a new plan

252 is needed. Mr. Lester concluded by thanking the Planning Board for their hard work and said  
253 they are doing a fantastic job.

254

255 Upon receiving no further comments from the Board or the public, Mayor Lewis asked for a  
256 motion to close the public hearing portion of this matter. At this time, Commissioner Jim  
257 Kohr made a **motion to close the public hearing regarding the 2022 City of Havelock**  
258 **Draft Land Use Plan**. Commissioner Walsh seconded and the motion carried unanimously.  
259 (4-0)

260

261 At this time, Commissioner Walsh made a **motion to adopt the 2022 City of Havelock Draft**  
262 **CAMA Land Use Plan as presented**. Commissioner Josh Kohr seconded the motion the  
263 motion carried unanimously. (4-0)

264

## 265 **BUDGET MATTERS**

266

### 267 **FY 2022–23 BUDGET: BUDGET ORDINANCE, FEE SCHEDULE, AND PAY &** 268 **CLASS SCALE**

269

270 Per North Carolina State Statute 159-13, it is required that the Board adopt an annual  
271 operating budget for the upcoming fiscal year. Finance Director Lee Tillman appeared before  
272 the Board this evening to request adoption of the FY 2022-23 budget ordinance, which begins  
273 on July 1, 2022 and ends on June 30, 2023, along with approving the following budget related  
274 matters:

275

- 276 • Associated Fee Schedule
- 277 • Pay & Classification Plan

278

279 Per the Board’s directive, the tax levy in the ordinance is at .59 per \$100 valuation. The fee  
280 schedule includes an increase of 7.5% in permit, solid waste, and utility (water and sewer) fees  
281 along with a 7.5% increase in the Sewer System Development Fee. There are also some minor  
282 deletions in the TEC equipment rental section due to obsolete equipment. Appropriations  
283 subject to S.B. 473 are presented as a separate ordinance.

284

285 As a breakdown, the FY 2022-23 Annual Budgets were depicted as follows:

286

<b>Fund</b>	<b>Proposed</b>
General	\$15,557,838
Water	\$2,934,255
Sewer	\$4,689,950
Solid Waste	\$1,271,714
Tourist and Event Center	\$473,163
E911	\$234,000
Total	<u>\$25,160,920</u>

287

288

289 Referencing the Pay & Classification Scale, it was explained that annually as part of the  
290 budget adoption, the Board is required to adopt the Pay and Classification Scale, which shows  
291 the grade and salary range for each authorized position title.

292

293 A Commissioner's motion and second was requested this evening to adopt the presented FY  
294 2022-23 Budget Ordinance, along with approving the Associated FY 2022-23 Fee Schedule  
295 and Pay and Classification Scale.

296

297 Commissioner Josh Kohr commented that this Board has “tightened the belt” and made the  
298 budget at about half of what inflation says it should be, in an effort to keep the fee schedule as  
299 low as possible.

300

301 Commissioner Walsh stated that there is a reason that there are six folks sitting up front and  
302 that is to have six people working on items throughout the year. He stated that last year we  
303 had an increase in the sales tax revenue and added that with our saved sales tax to make our  
304 City stronger. He stressed with the citizens that this budget process was not a quick process,  
305 but in fact it was a month’s long process and that he hopes that they are doing what is best for

306 Havelock.

307

308 Commissioner Jim Kohr agreed with Commissioner Walsh that the budget is a long process  
 309 with a lot of moving parts. He went on to say that a lot of the budget monies went towards  
 310 equipment that is hard to get right now, such as vehicles. Commissioner Kohr cautioned that  
 311 they wanted to stay ahead of the curve because the last thing we as a City needs is for an  
 312 ambulance to break down on the highway without the funds to purchase a new one. He then  
 313 thanked the staff and his fellow Commissioners for their hard work on the budget.

314

315 With no other discussion, Commissioner Jim Kohr made a **motion to adopt the presented**  
 316 **FY 2022-23 Budget Ordinance, along with approving the Associated FY 2022-23 Fee**  
 317 **Schedule and Pay and Classification Scale.** Commissioner Wilson seconded the motion and  
 318 it carried unanimously. (4-0)

319

320 The budget ordinance reads as follows and the adopted fee schedule and pay and classification  
 321 scale are on file in the City Clerk's Office.

322

**CITY OF HAVELOCK**  
**2022/2023 BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Commissioners of the City of Havelock, NC in regular session:

**Section 1 General Fund:** The following amounts are herewith appropriated in the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023 according to the following schedule and accounts:

CODE	DEPARTMENT	APPROPRIATION
4100	Governing Body	\$ 167,745
4125	ACT	8,720
4150	Market Study	800,000
4200	Administration	1,012,022
4400	Finance	131,820
4600	Customer Service	135,487
4700	Legal	85,000
4800	Information Systems	694,111
4900	Planning & Inspections	447,431
5100	Police	3,355,670
5109	Animal Control	111,215
5300	Fire/EMS	2,742,657
5450	Public Works	337,812
5500	Traffic & Street Lights	161,500
5550	Central Garage	143,050
5600	Streets & Maintenance	1,842,273
5700	Powell	955,816
5850	Stormwater	10,000
5900	Public Buildings	1,124,497
6200	Recreation	945,142
6900	Contingency/Transfers/SB 473	345,869
<b>TOTAL GENERAL FUND APPROPRIATIONS:</b>		<b>\$ 15,557,838</b>

**Section 2 General Fund Revenue:** It is estimated that the following General Fund Revenues will be available during the fiscal year beginning July 1, 2022 and ending June 30, 2023 to meet the foregoing General Fund Appropriations:

CODE	REVENUE SOURCE	AMOUNT
300600	State Beer/Wine Tax	\$ 80,000
300700	State Franchise Tax	1,155,000
300800	Powell Bill Revenue	450,000
301000	1% Sales Tax	1,235,275
301100	1/2% Sales Tax	1,340,000
301200	1/2% Sales Tax 2003	75,000
301225	Hold Harmless	720,000
301230	Solid Waste Disposal Tax	14,025
301300	Court Facility Fees	1,250

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301400	Court Refunds	400
301500	Officers Fees	4,000
301501	Unauthorized Sub Tax	1,949
301600	Craven County ABC	32,500
301700	Gross Receipts Tax	17,500
301800	Payment in Lieu of Taxes	5,500
301900	Commission on Garage Stickers	75
312022	Ad Valorem Tax 2022	10,000
312023	Ad Valorem Tax 2023	4,649,436
322022	Motor Vehicle Tax	646,200
334001	Building Permits	37,500
334002	Electrical Permits	15,000
334003	Plumbing Permits	3,500
334004	Mechanical Permits	25,000
334005	Insulation Permits	2,000
334006	Sign Permits	750
335001	Fees Load Management	30,000
335004	Fees Foster Care Inspection	25
335005	Fees Subdivision/Rezoning	373
335012	Zoning	1,500
335013	Fees EMS DHHS	85,000
335016	Technology Fees	6,500
340000	Grants TDA	10,000
340001	Grants Bullet Proof Vest	750
340004	Grant Craven BOE SRO	116,925
340011	Grants County Contrib Rec	75,000
345006	Contributions from Recreation	2,500
345010	Contributions Volunteer Fire	2,000
345011	County Support-EMS	475,000
345019	Contributions County DOA	28,500
350001	EMS Billing Revenue	725,000
350002	EMS Debt Setoff	1,500
350003	T-shirt sales	20,000
351513	Animal Licenses	500
351514	Animal Handling Fees	3,000
352001	Rents & Concessions	200,000
352005	Rents Recreation Associations	3,250
353001	Garbage Sticker Sales	1,750
383100	Interest Earned-General	12,000
383200	Interest Earned-Powell Bill	150
383300	Interest Earned-Rescue Sq	3
385000	Miscellaneous Revenue	8,200
399000	Appropriated FB/Retained Earn	2,720,736
399001	Approp Fund Bal Powell	505,816

**TOTAL ANTICIPATED REVENUES: \$ 15,557,838**

**Section 4 E911 Fund:** That for said fiscal year there is herewith appropriated out of the Emergency Telephone System (E911) Fund the following:

CODE	DEPARTMENT	APPROPRIATION
20640000	Emergency Telephone System	\$ 234,000

**TOTAL E911 FUND APPROPRIATIONS: \$ 234,000**

**Section 5 E911 Revenue:** It is estimated that the following Emergency Telephone System (E911) Fund

Revenues will be available during the fiscal year beginning July 1, 2022 and ending June 30, 2023 to meet the foregoing E911 Fund Appropriations:

CODE	REVENUE SOURCE	AMOUNT
339010	Transfer from General Fund	\$ 158,674
383100	Interest Earned	150
399000	Appropriated FB/Retained Earn	75,176

**TOTAL ANTICIPATED REVENUES: \$ 234,000**

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**Section 6 Water Fund:** That for said fiscal year there is herewith appropriated out of the Water Fund the following:

CODE	DEPARTMENT	APPROPRIATION
30660000	Operating/Capital Expenditures	\$ 2,934,255
<b>TOTAL WATER FUND APPROPRIATIONS:</b>		<b>\$ 2,934,255</b>

**Section 7 Water Fund Revenue:** It is estimated that the following Water Fund Revenues will be available during the fiscal year beginning July 1, 2022 and ending June 30, 2023 to meet the foregoing Water Fund

Appropriations:

CODE	REVENUE SOURCE	AMOUNT
372000	Disconnect Fees	\$ 35,000
373000	Water Revenue	2,866,205
374000	Activation Fees	25,000
383100	Interest Earned	7,350
383500	Interest Earned-Expansion	500
383600	Interest Earned-Improvements	200
<b>TOTAL ANTICIPATED REVENUES:</b>		<b>\$ 2,934,255</b>
<b>TOTAL ESTIMATED REVENUES:</b>		<b>\$ 2,934,255</b>

**Section 8 Sewer Fund:** That for said fiscal year there is herewith appropriated out of the Sewer Fund the following:

CODE	DEPARTMENT	APPROPRIATION
35610000	Operating/Capital Expenditures	\$ 4,689,950
<b>TOTAL SEWER FUND APPROPRIATIONS:</b>		<b>\$ 4,689,950</b>

**Section 9 Sewer Fund Revenue:** It is estimated that the following Sewer Fund Revenues will be available during the fiscal year beginning July 1, 2022 and ending June 30, 2023 to meet the foregoing Sewer Fund

Appropriations:

CODE	REVENUE SOURCE	AMOUNT
372000	Disconnect Fees	\$ 25,000
373500	Sewer Revenue	4,337,750
374000	Activation Fees	25,000
383100	Interest Earned	7,000
383600	Interest Earned-Expansion	200
399000	Retained Earnings	295,000
<b>TOTAL ANTICIPATED REVENUES:</b>		<b>\$ 4,689,950</b>
<b>TOTAL ESTIMATED REVENUES:</b>		<b>\$ 4,689,950</b>

**Section 10 Solid Waste Fund:** That for said fiscal year there is herewith appropriated out of the Solid Waste Fund the following:

CODE	DEPARTMENT	APPROPRIATION
37580000	Operating/Capital Expenditures	\$ 1,271,714
<b>TOTAL SOLID WASTE FUND APPROPRIATIONS:</b>		<b>\$ 1,271,714</b>

**Section 11 Solid Waste Revenue:** It is estimated that the following Solid Waste Fund Revenues will be available during the fiscal year beginning July 1, 2022 and ending June 30, 2023 to meet the foregoing Solid Waste Fund Appropriations:

CODE	REVENUE SOURCE	AMOUNT
353000	Metal Recycling	\$ 3,000
373000	Solid Waste Revenue	1,262,214
383100	Interest Earned	6,500



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**TOTAL ANTICIPATED REVENUES:** \$ **1,271,714**

**TOTAL ESTIMATED REVENUES:** \$ **1,271,714**

**Section 12 Tourist Center Fund:** That for said fiscal year there is herewith appropriated out of the Tourist Center Fund the following:

CODE	DEPARTMENT	APPROPRIATION
39672000	Operating/Capital Expenditures	\$ 473,163

**TOTAL TOURIST CENTER APPROPRIATIONS:** \$ **473,163**

**Section 13 Tourist Center Fund Revenue:** It is estimated that the following Tourist Center Fund Revenues will be available during the fiscal year beginning July 1, 2022 and ending June 30, 2023 to meet the foregoing Tourist Center Fund Appropriations:

CODE	REVENUE SOURCE	AMOUNT
345012	Contributions Foundation	20,750
352004	AHP Membership Fees	\$ 2,000
352008	Summer Camp	1,800
384300	Sale of Items	200
360000	Rent-Building	100,000
360100	Rent-Kitchen catering	11,250
360200	Rent-Equipment	11,725
360300	In House Catering	6,750
381700	Room Occupancy Tax	93,983
382000	ABC Sales	11,250
382001	ABC Labor Fees	3,000
339010	Transfer from General Fund	210,455

**TOTAL ANTICIPATED REVENUES:** \$ **473,163**

**Section 14:** There is hereby levied for the fiscal year ending June 30, 2023 the following rate of Taxes on each \$100.00 assessed valuation of taxable property as listed as of January 1, 2022, for the purpose of raising the revenues from current year's property tax as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations:

General Fund - \$.59 (for the general expense incident to the proper government of the City of Havelock, North Carolina)

Such rate is based on an estimated appraised value of property (excluding motor vehicles) of \$796,000,00. The estimated collection rate is 99.5%.

**Section 15:** The City Finance Officer for the City of Havelock is hereby authorized to designate EMS/Fire revenues as reserved for EMS/Fire beginning July 1, 2014.

**Section 16:** The Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

A) He may transfer amounts between objects of expenditure within a department without limitation and without a report being required.

B) He may transfer amounts up to \$30,000 between departments of the same fund with a report on such transfers being made at the next regular meeting of the Board of Commissioners.

C) He may not transfer any non-budgeted amounts between funds without approval of the Board of Commissioners.

D) He may designate all remaining Fund 39 Exhibit funds (revenue and city appropriations) as capital reserve-exhibits at fiscal year-end for use only on capital exhibits, projects and facility improvements related specifically to the City of Havelock Tourist and Event Center. The time period for accumulation and expenditure begin with the FY 08-09 budget and ends with the June 30, 2023.

**Section 17:** An amount averaging fifty-five (55%) of the General Fund budget shall be reserved in the unassigned Fund Balance. The City Finance Officer is hereby authorized to assign fund balance above the 55%.

**Section 18:** The City Finance Officer for the City of Havelock is hereby authorized to designate recreation revenues as reserved for recreation beginning July 1, 2014.

**Section 19:** The City Finance Officer for the City of Havelock is hereby authorized to implement COLA market study and longevity increases effective with the payroll that is paid on the first payday in the fiscal year.

**Section 20:** Copies of the Budget Ordinance shall be furnished to the Finance Officer and Budget officer of the City of Havelock, North Carolina, to be kept on file by them for their direction in the collection of revenues and expenditures of amounts appropriated.

Adopted this 27<sup>th</sup> day of June 2022.

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**FY 2022–23 BUDGET: S.B. 473 APPROPRIATIONS ORDINANCES**

As the Board is aware, North Carolina General Statute 14-234.3 was adopted effective January 1, 2022. This statute states that no public official shall knowingly participate in making or administering a contract, including the award of money in the form of a grant, loan, or other appropriation, with any nonprofits with which that public official is associated. NCGS further states that the public official shall record their recusal with the clerk to the board and then the remaining officials may enter into contract or appropriate funds to the nonprofits.

As a result, Staff has identified the following organizations and associated appropriations for Fiscal Year 2022-2023 that require at least one official to recuse themselves from a discussion or appropriations.

Organization	Appropriation Ordinance	Amount	Elected Official(s)
Havelock-Craven County Library	1	\$6,000	Comm Lewis
Allies for Cherry Point's Tomorrow	2	\$11,000	Mayor, Comm Walsh
Havelock Chamber of Commerce	3	\$1,425	Comm Wilson
East Carolina Council of Governments	4	\$4,600	Comm Jim Kohr
C1A	5	\$7,164	Comm Walsh
Military Affairs Council	6	\$525	Comm Wilson
Havelock Rotary	7	\$620	Comm Wilson

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At this time, Commissioner Josh Kohr requested that Commissioner Lewis (who was absent from the meeting) be recused from voting on the Havelock–Craven County Library budget line. The remaining Commissioners approved the recusal.

As a result, Commissioner Josh Kohr made a **motion to adopt S.B. 473 Appropriation One – Library as presented**. Commissioner Jim Kohr seconded and the motion carried 4-0.

S.B. 473 Appropriation One – Library reads as follows:

**CITY OF HAVELOCK  
2022/2023 BUDGET ORDINANCE**

**S.B. 473 APPROPRIATION ONE-LIBRARY**

BE IT ORDAINED by the Board of Commissioners of the City of Havelock, NC in regular session:

**Section 1 General Fund:** The following amounts are herewith appropriated in the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

<b>ORGANIZATION</b>	<b>APPROPRIATION</b>
Library	\$ 6,000

<b>Section 2 Funding Source:</b>	<b>AMOUNT</b>
Contingency\SB 473	\$ 6,000

**Section 3:** Copies of this Budget Ordinance SB 473 Appropriations shall be furnished to the Finance Officer and Budget Officer of the City of Havelock, North Carolina, to be kept on file by them.

Adopted this 27th day of June 2022.

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At this time, Commissioner Walsh asked to be recused from voting on the Allies for Cherry Point’s Tomorrow budget line. The remaining Commissioners approved the recusal.

With Mayor Lewis being the President of ACT, Commissioner Josh Kohr stated that he wanted to clarify with the City Attorney the verbiage in the General Statute that reads: “No public official shall knowingly participate”. He stated that “participate could also include chairing a meeting” and asked “why is it okay to chair a meeting?” City Attorney Troy Smith replied that the distinction is that the Mayor is “simply conducting the agenda without advocating or voting.” Commissioner Kohr pressed again that “chairing is a participatory construct” and the attorney replied, “Then ask him to recuse himself” to which the Mayor interjected “No, I won’t. This isn’t participatory any more than showing up tonight was participatory.” Mr. Smith stated that from a legal standpoint, he was comfortable with Mayor Lewis continuing to chair this process and Commissioner Josh Kohr stated the he accepted that answer.

As a result, Commissioner Wilson made a **motion to adopt S.B. 473 Appropriation Two – Allies for Cherry Point’s Tomorrow as presented.** Commissioner Jim Kohr seconded and the motion carried 3-0.

S.B. 473 Appropriation Two – Allies for Cherry Point’s Tomorrow reads as follows:

**CITY OF HAVELOCK  
2022/2023 BUDGET ORDINANCE**

**S.B. 473 APPROPRIATION TWO-ALLIES FOR CHERRY POINT'S TOMORROW (ACT)**

BE IT ORDAINED by the Board of Commissioners of the City of Havelock, NC in regular session:

**Section 1 General Fund:** The following amounts are herewith appropriated in the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

<b>ORGANIZATION</b>	<b>APPROPRIATION</b>
ACT	\$ 11,000

<b>Section 2 Funding Source:</b>	<b>AMOUNT</b>
Contingency\SB 473	\$ 11,000

**Section 3:** Copies of this Budget Ordinance SB 473 Appropriations shall be furnished to the Finance Officer and Budget Officer of the City of Havelock, North Carolina, to be kept on file by them.

Adopted this 27th day of June 2022.

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At this time, Commissioner Jim Kohr asked to be recused from voting on the Eastern Carolina Council of Government budget line. The remaining Commissioners approved the recusal.

378 As a result, Commissioner Josh Kohr made a **motion to adopt S.B. 473 Appropriation**  
379 **Three – Eastern Carolina Council of Government as presented**. Commissioner Wilson  
380 seconded and the motion carried 3-0.

381  
382 S.B. 473 Appropriation Three – Eastern Carolina Council of Government reads as follows:  
383

**CITY OF HAVELOCK  
2022/2023 BUDGET ORDINANCE**

**S.B. 473 APPROPRIATION THREE-EASTERN CAROLINA COUNCIL OF GOVERNMENT**

BE IT ORDAINED by the Board of Commissioners of the City of Havelock, NC in regular session:

**Section 1 General Fund:** The following amounts are herewith appropriated in the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

ORGANIZATION	APPROPRIATION
ECCOG	\$ 4,600

Section 2 Funding Source:	AMOUNT
Contingency\SB 473	\$ 4,600

**Section 3:** Copies of this Budget Ordinance SB 473 Appropriations shall be furnished to the Finance Officer and Budget Officer of the City of Havelock, North Carolina, to be kept on file by them.

384 Adopted this 27th day of June 2022.  
385

386 At this time, Commissioner Walsh asked to be recused from voting on the C1A Craven 100  
387 Alliance budget line. The remaining Commissioners approved the recusal.  
388

389 As a result, Commissioner Jim Kohr made a **motion to adopt S.B. 473 Appropriation Four**  
390 **– C1A Craven 100 Alliance as presented**. Commissioner Wilson seconded and the motion  
391 carried 3-0.

392  
393 S.B. 473 Appropriation Four – C1A Craven 100 Alliance reads as follows:  
394

**CITY OF HAVELOCK  
2022/2023 BUDGET ORDINANCE**

**S.B. 473 APPROPRIATION FOUR-C1A CRAVEN 100 ALLIANCE**

BE IT ORDAINED by the Board of Commissioners of the City of Havelock, NC in regular session:

**Section 1 General Fund:** The following amounts are herewith appropriated in the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

ORGANIZATION	APPROPRIATION
C1A	\$ 7,164

Section 2 Funding Source:	AMOUNT
Contingency\SB 473	\$ 7,164

**Section 3:** Copies of this Budget Ordinance SB 473 Appropriations shall be furnished to the Finance Officer and Budget Officer of the City of Havelock, North Carolina, to be kept on file by them.

395 Adopted this 27th day of June 2022.  
396

397 At this time, Commissioner Wilson asked to be recused from voting on the Military Affairs  
398 Committee (MAC) budget line. The remaining Commissioners approved the recusal.  
399

400 As a result, Commissioner Walsh made a **motion to adopt S.B. 473 Appropriation Five –**  
401 **Military Affairs Committee (MAC) as presented**. Commissioner Josh Kohr seconded and  
402 the motion carried 3-0.

403  
404 S.B. 473 Appropriation Five – Military Affairs Committee (MAC) reads as follows:  
405  
406

**CITY OF HAVELOCK  
2022/2023 BUDGET ORDINANCE**

**S.B. 473 APPROPRIATION FIVE-MILITARY AFFAIRS COMMITTEE (MAC)**

BE IT ORDAINED by the Board of Commissioners of the City of Havelock, NC in regular session:

**Section 1 General Fund:** The following amounts are herewith appropriated in the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

<b>ORGANIZATION</b>	<b>APPROPRIATION</b>
MAC	\$ 525

<b>Section 2 Funding Source:</b>	<b>AMOUNT</b>
Contingency\SB 473	\$ 525

**Section 3:** Copies of this Budget Ordinance SB 473 Appropriations shall be furnished to the Finance Officer and Budget Officer of the City of Havelock, North Carolina, to be kept on file by them.

Adopted this 27th day of June 2022.

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At this time, Commissioner Wilson asked to be recused from voting on the Havelock Cherry Point Rotary Club budget line. The remaining Commissioners approved the recusal.

As a result, Commissioner Jim Kohr made a **motion to adopt S.B. 473 Appropriation Six – Havelock Cherry Point Rotary Club as presented.** Commissioner Walsh seconded and the motion carried 3-0.

S.B. 473 Appropriation Six – Havelock Cherry Point Rotary Club reads as follows:

**CITY OF HAVELOCK  
2022/2023 BUDGET ORDINANCE**

**S.B. 473 APPROPRIATION SIX-HAVELOCK CHERRY POINT ROTARY CLUB**

BE IT ORDAINED by the Board of Commissioners of the City of Havelock, NC in regular session:

**Section 1 General Fund:** The following amounts are herewith appropriated in the General Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

<b>ORGANIZATION</b>	<b>APPROPRIATION</b>
Havelock Rotary	\$ 620

<b>Section 2 Funding Source:</b>	<b>AMOUNT</b>
Contingency\SB 473	\$ 620

**Section 3:** Copies of this Budget Ordinance SB 473 Appropriations shall be furnished to the Finance Officer and Budget Officer of the City of Havelock, North Carolina, to be kept on file by them.

Adopted this 27th day of June 2022.

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**WELLHEAD PROTECTION PLAN**

The City of Havelock drafted a Wellhead Protection Plan in order to protect wellhead areas within Havelock’s jurisdiction from contaminants. The plan allows communities to take charge in protecting the quality of their drinking water by identifying and managing areas that supply groundwater to public wells.

In compliance with the Safe Drinking Water Act, a public notice was published in the Sun Journal on May 26, 2022 informing interested parties that the City of Havelock Wellhead Protection Plan would be available for public inspection. Public Utilities Director Rick Day presented the plan and is here this evening to respond to any questions the Board may have.

A Commissioner's motion and a second was requested to adopt the City of Havelock Wellhead Protection Plan as presented.

Commissioner Jim Kohr commented that he did not see the Foss Recycling on Lake Road

436 mentioned. He asked if they are far enough away and Mr. Day responded that they are outside  
437 of the 6,300 foot radius.

438  
439 With no more discussion, Commissioner Josh Kohr made a motion to **adopt the City of**  
440 **Havelock Wellhead Protection Plan as presented.** Commissioner Walsh seconded the  
441 motion and it carried unanimously. (4-0) This plan is on file in the City Clerk's Office.

442  
443 **WWTP INFLUENT PUMP STATION PROJECT BID AWARD**

444  
445 As the Board may remember when this project was briefed and approved at the Fall 2021  
446 retreat, it abandons the sewer plant drywell and converts the existing wet well to a pump  
447 station at the first stage aeration basin. The project, which has been a priority for several  
448 years, improves the plant's intake ability and provides redundancy allowing for the  
449 rehabilitate of elements in the current influent pump station #2. Hazen and Sawyer  
450 Engineering designed the project and managed the bid process on behalf of the City.

451  
452 After the bids were opened on June 14, 2022 but before 72 hours passed, STEP Construction  
453 withdrew their bid citing NCGS 143-129. Hazen evaluated the remaining bids received and  
454 recommended the City award the contract to Laughlin-Sutton Construction for \$1,022,000.

455  
456 The revenue source for this project is American Rescue Plan Act funds (ARPA) and the Board  
457 originally appropriated \$750,000 to this project. Since the timeframe for committing and  
458 expending ARPA funds is short, Staff recommends the Governing Body reduce the Sewer  
459 SCADA ARPA project by \$272,000 and increase the WWTP Influent Pump Station by  
460 \$272,000. The SCADA Project is slated to start next fiscal year, but will be engineered and  
461 implemented in phases.

462  
463 After some discussion, Commissioner Josh Kohr made a **motion to award the WWTP**  
464 **Influent Pump Station Project to Laughlin-Sutton Construction in the amount of a**  
465 **\$1,022,000; authorize the City Manager and Finance Officer to execute the contract with**  
466 **Laughlin-Sutton after legal review is complete; and fund the additional \$272,000**  
467 **required for the pump station project by reducing the appropriation to ARPA SCADA**  
468 **project and appropriating said funds from retained earnings, sewer to the WWTP pump**  
469 **station project.** Commissioner Walsh seconded the motion and it carried unanimously. (4-0)

470  
471 **GOVERNING BODY APPOINTMENTS**

472  
473 **BOARD OF ADJUSTMENT**

474  
475 The terms of Board of Adjustment City Alternate Member Zoraida Terry expires on June 30,  
476 2022. Ms. Terry wishes to be considered for reappointment; and the City has not received any  
477 other applications for consideration.

478  
479 After a vote by written ballot, Commissioner Wilson made a **motion to reappoint Ms.**  
480 **Zoraida Terry for a term beginning July 1, 2022 and ending June 30, 2025 as a City**  
481 **Alternate Member on the Board of Adjustment.** Commissioner Jim Kohr seconded the  
482 motion and the motion carried unanimously (4-0).

483  
484 **EASTERN CAROLINA AVIATION HERITAGE FOUNDATION**

485  
486 Due to upcoming seat expirations, the Eastern Carolina Aviation Heritage Foundation  
487 (ECAHF) Board of Directors request that the Board of Commissioners make the following  
488 appointments:

- 489  
490
- 491 • Reappoint Mr. Tom Braaten to a three year term in his current At-Large Seat; and
  - 492 • Reappoint Ms. Mary Beth Fennell to a three year term in her current Educational Outreach Seat; and
  - 493 • Appoint Mr. Timothy Clark to a three year term in an At-Large Seat; and (*Current*  
494 *member Mr. Bob Mattocks did not want to be considered for reappointment*)
  - 495 • Appoint Mr. John Langdon to a three year term in an At-Large Seat; and (*Current*  
496 *member Mr. Walter Phillips did not want to be considered for reappointment*)
- 497

498 In addition, the ECAHF Board of Directors asks that the Board of Commissioners approve  
499 their selection of Mr. Tom Braaten as Chairman.

500

501 After a vote by written ballot, Commissioner Walsh made a **motion to reappoint Tom**  
502 **Braaten to an At-Large seat expiring June 30, 2025; reappoint Mary Beth Fennel to an**  
503 **At-Large seat expiring June 30, 2025; appoint Timothy Clark to an At-Large seat**  
504 **expiring June 30, 2025; appoint John Langdon to an At-Large seat expiring June 30,**  
505 **2025; and approve the ECAHF Board of Directors selection of Tom Braaten as**  
506 **Chairman.** Commissioner Wilson seconded the motion and it carried unanimously. (4-0)

507

508 **NC DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES:**  
509 **STREAMFLOW REHABILITATION ASSISTANCE PROGRAM STREAM DEBRIS**  
510 **REMOVAL ALLOCATION IN THE AMOUNT OF \$177,420**

511

512 Commissioner Jim Kohr stated that he asked for this to be pulled from the consent agenda to  
513 ask Public Works Director Patrick Lee where this debris removal will be focused and he  
514 replied that the focus will be in the Southern Terrace subdivision. The City Manager added  
515 that this is a grant with no matching requirements, so there will be no cost to the citizens of  
516 Havelock.

517

518 With no further discussion, Commissioner Jim Kohr made a **motion to accept the NC**  
519 **Department of Agriculture and Consumer Services: Streamflow Rehabilitation**  
520 **Assistance Program Contract #22-080-4005 Stream Debris Removal Allowance in the**  
521 **amount of \$177,420.** Commissioner Walsh seconded the motion and it carried unanimously.  
522 (4-0) This grant is on file in the City Clerk's Office.

523

524 **CITY MANAGER'S REPORT**

525

526 **Woodhaven Bridge Project Update**

527

528 The Woodhaven Bridge Project will be entering the final month of construction, ahead of  
529 schedule. The most recent tasks have been the setting of approach slabs, roadway  
530 subgrade/stone, and installation of the permanent waterline. The remaining tasks are concrete  
531 curb and gutter, guardrails, paving and striping. To date the project has gone smooth with no  
532 major setbacks and is estimated at 90 percent completion. If the current pace holds,  
533 construction should finish in mid to late July.

534

535 In a related matter, the City received its first FEMA reimbursement from the State in the  
536 amount of \$609,933. The Board will continue to be notified as additional funds are received.  
537 Furthermore, Mid-Atlantic Associates has been tasked to conduct the environmental  
538 assessments of the two donated parcels associated with this project, as the City's legal team  
539 finalizes the title examinations. Official acceptance will come after these two pieces have been  
540 completed.

541

542 **Finance Department Recognition: Comprehensive Annual Financial Reporting**

543

544 Since first recognized in 1990 by the National Government Finance Officer Association, the  
545 City of Havelock's Finance Department continues to receive recognition for its  
546 Comprehensive Annual Financial Reporting (CAFR). The Certificate for Excellence in  
547 Financial Reporting has been awarded to the City of Havelock. The noted certificate is the  
548 highest form of recognition in governmental accounting and financial reporting. The Finance  
549 Director and her Staff should be commended for this accomplishment.

550

551 **2022 Freedom Festival – 4th of July Holiday**

552

553 As a public reminder, City Offices will be closed on Monday, July 4th in observance of the  
554 4th of July Holiday. Also note, the City's Freedom Festival starts at 5:00 p.m. at Havelock  
555 City Park on July 4th. There will be plenty of activities and games to include a hula-hoop  
556 contest, three-legged race, water balloon contest, human ring toss and the chicken chuckin'.  
557 The 2d MAW Brass Band will perform from 7:15 p.m. to 8:00 p.m., followed by the 2d MAW  
558 Concert Band from 8:10 p.m. to 9:00 p.m. Fireworks will begin at 9:00 p.m.

559

560 After this event, the City will continue with its scheduled “Movies in the Park” and “Concerts  
561 in the Park.” All those interested can check out the City’s Website and Facebook Page for  
562 additional information on the specific dates and times. We appreciate all the areas businesses,  
563 individuals and groups who continue to share the City’s events with the public.

564

565 **Recreation Complex: New Playground Equipment**

566

567 As the Board may recall, the State of North Carolina awarded the City of Havelock three  
568 grants in their FY 21-22 budget. One of those grants was in the amount of \$120,000 for new  
569 playground equipment at the Highway 101 Recreation Complex. The new equipment is  
570 scheduled to arrive on July 7th. Once in place, the Board and the community will be notified  
571 so our children can enjoy!

572

573 **CITY ATTORNEYS REPORT**

574

575 City Attorney Troy Smith stated that he had nothing to report.

576

577 **COMMISSIONERS REPORTS/COMMENTS**

578

579 Commissioner Jim Kohr congratulated Finance Director Lee Tillman and her staff for being  
580 awarded the Certificate for Excellence in Financial Reporting again this year. He continued  
581 on thanking all of the staff for their hard work during the budget, and reminded the citizens  
582 that it was balanced by the staff. Commissioner Kohr thanked the citizens for coming to the  
583 meeting and for staying for the entire meeting. In conclusion, he reminded everyone that  
584 Independence Day is coming up and told everyone not to forget that. He encouraged everyone  
585 to read the Declaration of Independence and to be thankful for the freedoms that we have.

586

587 Commissioner Wilson echoed what Commissioner Jim Kohr said. She reiterated that Lee  
588 Tillman continues to amaze us every year. She ended by encouraging everyone to attend the  
589 Freedom Festival on July 4<sup>th</sup>.

590

591 Commissioner Josh Kohr stated that in regards to the comments about the gun shop during the  
592 public comments, he has done his research and he wants the citizens to know that it is actively  
593 being looked into, and sometimes, as a Board, there is nothing they can do because the way  
594 that the laws are written. He also thanked Lee Tillman for her work on the budget. Finally, he  
595 hopes to see everyone at the Freedom Festival on the Fourth of July.

596

597 Commissioner Walsh stated that if you look online at the pictures of the bypass project, you’ll  
598 see why the animals are lost. He says that there is a wall built blocking them from finding  
599 their way back to the forest. He also stressed to have a safe Fourth of July and also have a  
600 wonderful Fourth of July. Commissioner Walsh thanked everyone who worked on the budget.

601

602 **MAYOR’S REPORTS/COMMENTS**

603

604 Mayor Lewis encouraged everyone to come out to the City Park for the Freedom Festival  
605 from 5 p.m. to 9 p.m. on the Fourth of July. He said we will have the 2<sup>nd</sup> MAW Band and the  
606 best fireworks. The Mayor also informed the public about the following upcoming events in  
607 Havelock:

608

609 Movies in the Park

- 610 • 7/28 “Sing 2”
- 611 • 8/11 “Space Jam 2”

612

613 Concerts in the Park

- 614 • 7/22 North Tower Band
- 615 • 8/25 Bryan Mayer and the I-42 Band
- 616 • 9/1 HHS Jazz Band

617

618 These events will have food trucks available or you can bring your own food. Also bring a  
619 lawn chair or blanket.

620

621 Havelock Tourist & Event Center



- 622           • 8/12 STEM Fly-In and Family Movie Night  
623            “Cloudy with a Chance of Meatballs”

624

625       Additionally, the Havelock Parks and Recreation Department is currently hosting twenty-nine  
626       (29) teams for the state softball tournament at Havelock High School. This is a huge honor as  
627       well as an economic impact on Havelock to host them again.

628

629       In conclusion, the Mayor thanked the staff for what they do every day for the citizens and the  
630       City of Havelock.

631

632       **ADJOURNMENT/RECESS**

633

634       With there being no other business to discuss, Commissioner Josh Kohr made a **motion to**  
635       **adjourn.** Commissioner Wilson seconded and the motion carried unanimously. (4-0)

636

637       The meeting adjourned at 9:00 p.m.

638

639       Date approved: \_\_\_\_\_

640

\_\_\_\_\_  
William L. Lewis, Jr., Mayor

641       Attest:

642

643

644

\_\_\_\_\_  
Mary C. Weigl

645

646

Deputy City Clerk