



Eastern Carolina Aviation Heritage Foundation
Board of Directors (BOD) Meeting
Friday, June 11, 2022

1 MEMBERS PRESENT: Chairman Tom Braaten, Jimmie Green, Richard Hazlett, Ray Dunn,
2 Adam Persky, Mary Beth Fennell, Commissioner Brenda Wilson, Bob Mattocks Via Teams
3 video/phone conference: Barry Fetzer, Mark Meno, Walter Phillips, Georges LeBlanc
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5 MEMBERS ABSENT: Dr. Bill Fortney, Rhonda Murray, Christopher McGee, Mayor Will Lewis
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7 STAFF PRESENT: Pam Holder and Michelle Burgess
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9 I. CALL TO ORDER

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11 Chairman Tom Braaten called the meeting of the Eastern Carolina Aviation Heritage Foundation
12 (ECAHF) to order at 8:36 am on Friday, June 11, 2022 in person and via video conferencing, with
13 a quorum present.
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15 II. APPROVAL OF AGENDA

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17 Chairman Braaten presented the ECAHF Board with the Regular Agenda for their approval.
18 Jimmie Green made a motion to approve the Regular Agenda, as presented. With no discussion,
19 the motion carried unanimously.
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21 III. APPROVAL OF CONSENT AGENDA

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23 Chairman Braaten presented the ECAHF Board with the Consent Agenda for their review and
24 approval. Mary Beth Fennell made a motion to approve the May 13, 2022 Board of Directors
25 minutes. The motion carried unanimously.
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27 IV. REGULAR AGENDA ITEMS

28 1. COMMITTEE REPORTS

29 A. Aircraft Curator Report

- Richard Hazlett reported still waiting on supplies for H46 repair.

30 B. Exhibit Report

- Richard Hazlett stated Quantico sent notice to renew the loan agreement and he expects to finalize the required report this month.

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- A Practical Aeronautics engineering class is scheduled to visit the facility Tuesday, 14 June 2022 for a tour/class. Richard Hazlett stated he has pulled out the engine each scheduled visit and answered all the student's questions.
- Friday, 4 June 2022, two authors from a museum near Kitty Hawk visited the TEC and met with Richard. The men were planning to write about the static displays. Once the article is published, Richard will share with the BOD and publish on the webpage.
- VMA 225 AW Association provided some memorabilia for aviation historical interest. Richard plans to use for short term change out in the exhibits.

C. Budget Report

- Pam Holder provided the June 2022 budget report, which reflects an available balance of \$141,231.82. **Jimmie Green made a motion to accept the June 2022 ECAHF Budget Report. With no discussion, the motion carried unanimously.**

EXHIBIT #1C
EASTERN CAROLINA AVIATION HERITAGE FOUNDATION
TREASURER'S REPORT

June 6, 2022

Revenues:	
Contributions	\$ 1,217.00
2022 Gala Fundraiser	28,783.65
2021 Fly-In	1,001.00
2022 Fly-In	250.00
Dues/Membership	3,045.00
2021 Summer Camp Dues	2,935.00
2022 Summer Camp Dues	3,150.00
Interest	-
Revenue Subtotal	<u>\$ 40,381.65</u>
Expenses:	
2022 Gala	\$ (10,870.24)
2021 Fly-In	(907.96)
Cont. Services	(779.01)
Exhibits	
Advertising	(2,220.00)
Postage	(135.40)
Printing	(467.00)
2021 Summer Camp	(590.47)
2021 Summer Camp Salaries	(3,150.00)
FICA Expense	(240.98)
2022 Summer Camp	(63.76)
Scholarship	-
Expenditure Subtotal	<u>\$ (19,424.82)</u>
Current FY Balance	<u>\$ 20,956.83</u>
Carry-Over (FY 2021)	<u>\$120,274.99</u>
Available Balance	<u>\$ 141,231.82</u>

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D. Education Committee Report - Included in Old/New Business

E. Marketing Report - Included in Old /New Business

F. Development Committee Report - Included in Old/New Business.

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2. OLD BUSINESS

A. 2023 Gala - February 24, 2023

- Georges LeBlanc spoke with Sarah Rhoads, Vice President of Amazon Aviation, about being a speaker at the 2023 Gala. At this time, no commitment was made by her. The BOD discussed some concerns regarding the logistics of getting her here from Washington State. The BOD agreed she is first choice.
 - Mary Beth Fennell and Georges LeBlanc stated they could provide accommodations
- Adam Persky made a motion to provide airline ticket and provide accommodations for Sarah Rhoads. The motion was carried unanimously.
 - Georges LeBlanc will follow up with Sarah the week of 13 June.

B. Armistead Property Funds - Ideas

- BOD agreed new STEM curriculum is priority.
- BOD discussed the possibility of books for the NC State and Airframes and Power Plant (A&P) Programs. Pam Holder stated the books would need to be donated to the library. After much discussion, it was decided books were not a good option.
- Mary Beth Fennell, instead of the books, proposed a water jet or laser for \$3K-\$4K for the NC State Engineering Program. This would offer the students new technology now rather than waiting several years out. Mark Meno stated there are no special requirements for the equipment.
- Tom Braaten discussed restrictions regarding equipment. Mary Beth Fennell stated it would be City of Havelock equipment positioned at the NC State college for use.
- On discussion regarding interns, A&P students could work on the exhibits or during special events which could be a means to get funds to students.
- Mary Beth Fennell proposed to get more information on specific supplies needed for the Camp. Tom Braaten recommended having a follow up discussion at the STEM planning meeting on equipment needs.
- Ray Dunn stated the meeting with the Prescott Family went very well. They were particularly excited about the new STEM curriculum.
- Barry Fetzer mentioned, as a future option, to look at NC Agricultural and Technical (A&T) State University for possibly helping students in the aviation safety program. Pam Holder recommended funding NC A&T to produce an aviation safety video. The BOD was excited about the idea and especially that it would be geared to younger generation.
- Jimmie Green recommended contacting MCAS regarding aviation safety videos to review.
- After much discussion, Tom Braaten recommended the immediate attention needs to be towards STEM curriculum and camp supplies. The long-term goal is to include aviation safety and equipment. Tom Braaten made a motion to accept, the motion carried unanimously.

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C. STEM Activities Website

- Pam Holder stated the STEM Challenge was released with end date of May 31st. There were no submissions. This is the second STEM Challenge with no response.
- Pam Holder presented the website statistics. The visits did drop some in May. The top visits were the Summer camp.

D. Elementary School/Middle School STEM Camp

- Pam Holder reported, as of now, there are a total of 40 students planned. The planning meeting is scheduled for 22 June 2022.
- Mary Beth Fennel mentioned the planning meeting is scheduled for 22 June 2022 to finalize anything that needs to be ordered. All the teachers are secured for the camp.
- Pam Holder stated the Middle School Camp has received donations for the needed student scholarships from the Havelock Rotary Club.
- There was discussion regarding the Student Showcase. Tom Braaten recommend this be a discussion item during the planning meeting. The options included the following:
 - Live-stream
 - Event open to parents and public
- Pam Holder stated, Elton Fairless, FRC-East, is an expert with drones and he agreed to visit the camp to show drones, techniques and safety aspects.
- Pam Holder mentioned applying for NASA Space Grant. Decision will be made at the Camp Planning meeting.
- Pam Holder stated Greg Sabin will bring his simulator and the FAB Lab on-site during the camp.

E. 2022 Family Fly-In

- The Family Fly-In & STEM Night is scheduled for August 12, 2022.
- License was ordered for the movie *Cloudy With a Chance of Meatballs* and permissions were received to download.
- Cherry Point approved the support request except for Flight Physiology. Waiting hear about this booth.
- Adam Persky presented to BOD a budget of not to exceed \$1,500 for marketing
 - Radio Stations
 - Posters
 - Newspaper Ad
 - Television
 - Social Media
- **Adam Persky made a motion to approve the \$1,500 for the Fly-In including food. The motion carried unanimously.**
- Sponsorship is still needed for the movie, food, water and soda. Bob Mattocks agreed to contact Minges Bottling a donation of Pepsi products. Pam Holder will submit the request to Minges contact person. Food Lion has agreed to

142 donate the food items and Tom Braaten will contact Blacks' Tire for donation
143 of the water. Sponsorship forms were distributed.

144 F. **Recommendations for Board of Directors Appointments**

- 145 • Expiring seats are Walter Phillips, Bob Mattocks, Mary Beth Fennel, and
146 Tom Braaten. Walter Phillips and Bob Mattocks will not seek
147 reappointment.
- 148 • Tom Braaten extended a gratitude of thanks to Walter and Bob for their
149 service with plans to formally recognize them at the Fall Event, 11 October
150 2022.
- 151 • Adam Persky made a recommendation of two candidates for the BOD.
 - 152 ○ Col. John Langdon
 - 153 ○ Tim Clark
- 154 • Adam Persky made a motion to recommend to the Havelock Board of
155 Commissioner the following for appointment to the ECAHF Board of
156 Directors: Tom Braaten, Mary Beth Fennell, Col. John Langdon, and
157 Tim Clark. The motion carried unanimously.

158 G. Chair Appointment

- 159 • Adam Persky made motion for Tom Braaten to serve as chair. The motion
160 carried unanimously.

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162 3. **NEW BUSINESS**

163 A. Fall Partnerships

- 164 • Brenda Wilson made the motion to hold the Fall Partnership on Tuesday,
165 October 11, 2022. The motion carried.

166 B. Heritage Society

- 167 • Pam Holder reviewed the qualifications for becoming a member of the
168 Heritage Society (donation of \$5,000 or more over a 5 year period). Civic
169 Federal Credit Union will be added to the plaque as a member of the
170 Heritage Society.

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172 V. **MEMBER COMMENTS**

173 Mary Beth Fennell shared an article from the *Spring/Summer 2022 NC State Engineering*
174 *Magazine* entitled "Havelock-based Program Fosters Local Engineering Talent in
175 Eastern NC." ECAHF Board of Director Dr. Bill Fortney was quoted numerous
176 times in the article. Chairman Tom Braaten requested Pam Holder to send a copy
177 to all the Board members.

178 The next Board meeting is scheduled for July 8, 2022 at 8:30 a.m.

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180 VI. **ADJOURNMENT**

181 With no additional business to discuss, a motion was made by Ray Dunn to adjourn the meeting
182 at 09:45 am. The motion passed unanimously.

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185 Date approved: _____

Tom Braaten, Chairman

186 Attest: _____

187 Michelle Burgess, City of Havelock Staff
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