



Eastern Carolina Aviation Heritage Foundation
Board of Directors (BOD) Meeting
Friday, May 12, 2023

MEMBERS PRESENT: Georges LeBlanc, Richard Hazlett, Jimmie Green, Commissioner Brenda Wilson, Mark Meno, Richard Hazlett, Adam Persky, via Teams Mary Beth Fennell, Rhonda Murray, City Manager Chris McGee, and Mayor Will Lewis via Teams video/phone conference joined after the meeting was called to order

MEMBERS ABSENT: Chairman Tom Braaten, Dr. Bill Fortney, Ray Dunn, Tim Clark, John Langdon, Barry Fetzer

STAFF PRESENT: Michelle Burgess, Chelsea Humphrey

I. CALL TO ORDER

Vice Chairman George LeBlanc called the meeting of the Eastern Carolina Aviation Heritage Foundation (ECAHF) to order at 8:30 am on Friday, May 12, 2023 in person and via video conferencing, without a quorum present.

II. APPROVAL OF AGENDA

No quorum to approve the agenda.

III. APPROVAL OF CONSENT AGENDA

No quorum to approve of the consent agenda.

IV. REGULAR AGENDA ITEMS

1. COMMITTEE REPORTS

A. Aircraft Curator Report

- Richard Hazlett stated the A-6 Painting/Restoration project is complete.

B. Exhibit Report

- Don Beaver's Celebration of Life is June 17th at 2 pm. His donated items will be on display during the event with appropriate nomenclature and history.

C. Budget Report

- Michelle Burgess provided the May 2023 budget report, which reflects an available balance of \$186,602.10. This amount includes the NASA Space Grant (\$3,000) and the Armistead Funds (\$40,000) in revenue.
- No quorum to approve the budget report.

EXHIBIT #1C

**EASTERN CAROLINA AVIATION HERITAGE FOUNDATION
TREASURER'S REPORT**

May 8, 2023

Revenues:

Contributions	\$	1,011.25	
2023 Gala Fundraiser		31,777.35	
2022 Gala Fundraiser		466.25	
2022 Fly-In		600.00	
Dues/Membership		1,795.00	
2022 Summer Camp Dues		75.00	
2023 Summer Camp		3,200.00	
NASA Space Grant		3,000.00	
Sales of Items		152.00	
Armistead Funds		40,000.00	
Revenue Subtotal	\$		<u>82,076.85</u>

Expenses:

2023 Gala	\$	(12,588.64)	
2022 Fly-In		(230.57)	
Cont. Services		(1,708.00)	
Exhibits			
Advertising		(398.00)	
Postage		(55.11)	
Printing		(402.00)	
2022 Summer Camp Supplies		(1,908.50)	
2022 Summer Camp Salaries		(3,150.00)	
FICA Expense (2022)		(240.98)	
Scholarship		-	
NASA Space Grant		(901.84)	
Armistead Funds		(15,639.00)	
Expenditure Subtotal	\$		<u>(37,222.64)</u>

Current FY Balance	\$	<u>44,854.21</u>
Carry-Over (FY 2022)		<u>\$141,747.89</u>
Available Balance	\$	186,602.10

D. Education Committee Report - Included in Old /New Business

E. Marketing Report - Included in Old /New Business

F. Development Committee Report - Included in Old /New Business

2. OLD BUSINESS

A. 2024 Gala: February 23, 2024

- General Braaten is reaching out to a few potential speakers.

B. Funds from Armistead Property

- Michelle Burgess stated simulator project is progressing.
- Michelle Burgess confirmed the Chromebooks are all here.

C. Website Analytics

- Michelle Burgess reported that Pam Holder could not access Google Analytics for the website data.

D. Summer Camp (July 24-28, 2023)

- Mary Beth Fennell reported the Education Committee will meet again in June and that the curriculum design is under way.
- Mary Beth Fennell reported 84 applicants, but we could only accept 55.
- The applicants received from the Boys and Girls Club were for Middle School Camp. Middle School Camp does have room to accept the two applicants. The applicants are expecting scholarships. Mary Beth Fennell reported that these scholarships approved last month may not be necessary.
- Mary Beth Fennell reported five teachers confirmed for the camp and two back up teachers.
- Mary Beth Fennell reported that Pam Holder has the list of supplies that need to be purchased.

E. 2023 Family Fly-In STEM Night – (Friday, 18 August 2023 – 5pm – 8pm)

- Adam Persky confirmed Aurora Fossil Museum for a couple of tables and some dirt for the kids to sift through.
- Commissioner Brenda Wilson confirmed the Fire Department regarding the “*Jaws of Life*” demonstration.

3. NEW BUSINESS

A. BOD Expiring Terms 6/30/23

- George LeBlanc, the Vice Chairman, will not be returning as he is moving at the end of May.
- Adam Persky has decided to renew.
- Dr. Bill Fortney was not in attendance, but the board believed he plans to renew.

B. The Chili Festival

- Adam Persky reported that it is \$50 for non-profits to participate. Jimmy Green mentioned that the event has not brought new members to the organization in the past. The board discussed that the event is primarily for

promotion and awareness and would like to discuss it further at the next meeting.

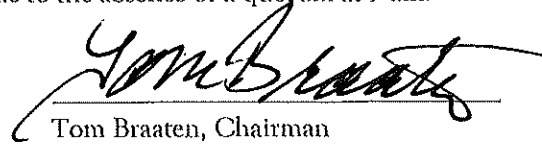
V. MEMBER COMMENTS

The next Board meeting is scheduled for June 9, 2023 at 8:30 a.m.

VI. ADJOURNMENT

Vice Chair George LeBlanc adjourned the meeting due to the absence of a quorum at 9 am.

Date approved: 9 JUNE 2023


Tom Braaten, Chairman

Attest: Chelsea Humphrey
Chelsea Humphrey, City of Havelock Staff