



**Eastern Carolina Aviation Heritage Foundation
Board of Directors Meeting
Friday, April 8, 2022**

1 **MEMBERS PRESENT:** Chairman Tom Braaten, Georges LeBlanc, Adam Persky, Richard Hazlett,
2 Jimmie Green, Bob Mattocks, Mary Beth Fennell, Mark Meno, Rhonda Murray, Dr. Bill Fortney
3 Christopher McGee, Commissioner Brenda Wilson Via Teams video/phone conference: Barry
4 Fetzer

5
6 **MEMBERS ABSENT:** Ray Dunn, Walter Phillips, Bob Mattocks, Will Lewis

7
8 **STAFF PRESENT:** Pam Holder and Melanie Pool
9

10 **I. CALL TO ORDER**
11

12 Chairman Tom Braaten called the meeting of the Eastern Carolina Aviation Heritage Foundation
13 (ECAHF) to order at 8:32 am on Friday, April 8, 2022 in person and via video conferencing, with a
14 quorum present.
15

16 **II. APPROVAL OF AGENDA**
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18 Chairman Braaten presented the ECAHF Board with the Regular Agenda for their approval.
19 Jimmie Green made a motion to approve the Regular Agenda, as presented. With no discussion,
20 the motion carried unanimously.
21

22 **III. APPROVAL OF CONSENT AGENDA**
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24 Chairman Braaten presented the ECAHF Board with the Consent Agenda for their review and
25 approval. Mary Beth Fennell made a motion to approve the March 11, 2022 Board of Directors
26 minutes. The motion carried unanimously.
27

28 **IV. REGULAR AGENDA ITEMS**

29 **1. COMMITTEE REPORTS**

30 **A. Aircraft Curator Report**

- 31
 - Richard Hazlett reported a City of Havelock employee hit the H46 with a lawn
 - 32 mower during the first mow of the year. It was an accident. The damage is
 - 33 about 13 inches long and ¼ deep. It will be able to be fixed internally. Pam

Holder stated Joey Burroughs, a City of Havelock employee, has offered to help Richard fix the damage. He has an auto body repair background that will be helpful.

B. Exhibit Report

- Richard Hazlett asked for more flight gear for the Fly-In. Last year they only had one flight suit, which created lots of wait time. Rhonda Murray stated that she will try to get Marines from flight equipment as well as more gear. It can be problematic with the squadrons due to all of the extra duties they have.

C. Budget Report

- Pam Holder provided the April 2022 budget report, which reflects an available balance of \$137,128.57. Jimmie Green made a motion to accept the February 2022 ECAHF Budget Report. With no discussion, the motion carried unanimously.

EXHIBIT #1C
EASTERN CAROLINA AVIATION HERITAGE FOUNDATION
TREASURER'S REPORT

April 4, 2022

Revenues:

| | | |
|-----------------------|----|--------------|
| Contributions | \$ | 938.00 |
| 2022 Gala Fundraiser | | 28,317.40 |
| 2021 Fly-In | | 1,001.00 |
| Dues/Membership | | 2,860.00 |
| 2021 Summer Camp Dues | | 2,935.00 |
| Interest | | - |
| Revenue Subtotal | | \$ 36,051.40 |

Expenses:

| | | |
|---------------------------|----|----------------|
| 2022 Gala | \$ | (10,870.24) |
| 2021 Fly-In | | (907.96) |
| Cont. Services | | (779.01) |
| Exhibits | | |
| Advertising | | (2,220.00) |
| Postage | | (135.40) |
| Printing | | (240.00) |
| 2021 Summer Camp | | (590.47) |
| 2021 Summer Camp Salaries | | (3,150.00) |
| FICA Expense | | (240.98) |
| 2022 Summer Camp | | (63.76) |
| Scholarship | | - |
| Expenditure Subtotal | | \$ (19,197.82) |

| | | |
|----------------------|----|--------------|
| Current FY Balance | \$ | 16,853.58 |
| Carry-Over (FY 2021) | | \$120,274.99 |
| Available Balance | \$ | 137,128.57 |

D. Education Committee Report

- Mary Beth Fennell shared how ECAHF participated in Craven Community College Havelock Campus STEM event, April Fools Science Rules. It was a great event with good outreach to the community. It is suggested that ECAHF participates in the future.

59 E. **Marketing Report** - Included in Old /New Business
60

61 F. **Development Committee Report** – Included in Old/New Business.
62

63 2. **OLD BUSINESS**

64 A. **2023 Gala - February 24, 2023**

- 65 • The Board discussed several options for speakers. Listed below is the selection
66 of potential speakers. Members will contact the individuals and report on their
67 availability and potential to speak at the next meeting.
- 68 ○ Astronaut Christina Koch
 - 69 ○ 5 State Helicopter – Owner Shawn Harris
 - 70 ○ Vice President of Amazon Aviation Sarah Rhodes
 - 71 ○ Fred Smith, Founder of FedEx
 - 72 ○ TCOM
 - 73 ○ Brenda Robinson, First Female African American Pilot in Navy
74 History
 - 75 ○ Donna Hurt, her father was shot down on his 50th mission on a V17.
76

77 B. **STEM Activities Website**

- 78 • Pam Holder presented the website statistics. The visits to the website are down
79 from last month but up over all. Most of the visits are direct and looking at
80 the STEM camp.
- 81 • Whitney Hernandez has started working on the next STEM Challenge. It will
82 be released later in the month of April of 2022.
83

84 C. **Elementary School/Middle School STEM Camp**

- 85 • The middle school camp will be held July 18-22, 2022 at the Craven
86 Community College-Havelock campus. The theme is “Unleash Your
87 Superpower”.
- 88 • The theme for the elementary STEM camp is “Sky’s the Limit” and will be held
89 July 25-29, 2022.
- 90 • As of now there are 36 students registered, maximum is 50. Pam Holder stated
91 that the Development Committee made the decision to extend the application
92 deadline to May 2, 2022. Parents and students will be notified on May 13,
93 2022 if they have been accepted into camp.
94

95 D. **Armistead Property Funds - Ideas**

- 96 • ECAHF is part of the city, it is not possible at this point to do a scholarship.
97 Internships may be one way to get funds to students while working with the
98 city.
- 99 • Simulators, new curriculum, funds for A & P books/tests are all educational
100 focused ideas and are needed.
- 101 • Adam Persky stated that the family asked for the funds spent have an education
102 focus as well as aviation safety. A theater/classroom with cameras and the

ability to have live feeds in and out of the classroom would be a great opportunity to teach safety.

- Produce a video about safety in aviation. This can be shared with the school systems and STEM programs.
- Tom Braaten stated that he will contact Ray Dunn to set up a time to meet with the Armistead Family and discuss the ideas that have been presented.

E. 2022 Family Fly-In

- The Family Fly-In & STEM Night is scheduled for August 12, 2022. The City of Havelock Police department will also participate by giving out school supplies and bags.
- The Board decided to let Pam Holder choose the movie. It was narrowed down to Big Hero 6, Cloudy with a Chance of Meatballs, Flubber and Meet the Robinsons.
- The cost of the movie will be about \$475.
- The booths were discussed and it was decided to have no more than 12-14 booths to keep a good flow and keep the kids from missing booths due to the time schedule.

3. NEW BUSINESS

A. Statue for Display

- Richard Hazlett stated Major Ingram has offered to loan ECAHF a bronze statue of VMAQ Aviators. It is 20" Tall, 15" deep and 25" wide. After much discussion Dr. Bill Fortney made a motion to thank Maj Ingram for the kind offer and decline due to the stipulations given by Major Ingram's attorney and lack of impact it will bring to the exhibits. The motion passed unanimously.

V. MEMBER COMMENTS

No member comments

The next Board meeting is scheduled for May 13, 2022 at 8:30 a.m.

VI. ADJOURNMENT

With no additional business to discuss, a motion was made by Jimmie Green to adjourn the meeting at 9:47 am. The motion passed unanimously.

Date approved: _____

Tom Braaten, Chairman

Attest: _____

Melanie Pool, City of Havelock Staff