



Eastern Carolina Aviation Heritage Foundation  
Board of Directors Meeting  
Friday, January 14, 2022

1 MEMBERS PRESENT: Chairman Tom Braaten, Georges LeBlanc, Adam Persky, Richard Hazlett,  
2 Jimmie Green, Mary Beth Fennell, Via Teams video/phone conference: Barry Fetzer, Mark Meno,  
3 Ray Dunn, Rhonda Murray, Commissioner Brenda Wilson, Mayor Will Lewis

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5 MEMBERS ABSENT: Walter Phillips, Dr. Bill Fortney, Bob Mattocks

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7 STAFF PRESENT: Pam Holder and Melanie Pool

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9 I. CALL TO ORDER

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11 Chairman Tom Braaten called the meeting of the Eastern Carolina Aviation Heritage Foundation  
12 (ECAHF) to order at 8:31 am on Friday, January 14, 2022 in person and via video conferencing,  
13 with a quorum present.

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15 II. APPROVAL OF AGENDA

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17 Chairman Braaten presented the ECAHF Board with the Regular Agenda for their approval.  
18 Jimmie Green made a motion to approve the Regular Agenda, as presented. With no discussion,  
19 the motion carried unanimously.

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21 III. APPROVAL OF CONSENT AGENDA

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23 Chairman Braaten presented the ECAHF Board with the Consent Agenda for their review and  
24 approval. Barry Fetzer made a motion to approve the December 10, 2021 Board of Directors  
25 minutes. The motion carried unanimously.

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27 IV. REGULAR AGENDA ITEMS

28 1. COMMITTEE REPORTS

29 A. Aircraft Curator Report

- 30 • Richard Hazlett reported the H46 is being cleaned on the inside. The project  
31 is progressing, however a bit slower due to cold weather.  
32 • The H46 needs a new battery for the door. It is about 10 years old, making the  
33 door extremely difficult to close.

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- There are two projects started in the shop while it is cold. One is a new support system for LSO Jim (manikin). The second project is revamping the fire extinguisher for the H46. The rust has been treated and it will be painted shortly.
- If the weather cooperates, the F4 and A4 will get sprayed down before the ECAHF Gala on February 25<sup>th</sup>.
- Adam Persky shared that the resurfaced chains on the planes look really good. He stated "Richard did a really good job".

**B. Exhibit Report**

- As stated in the Curator report, LSO Jim will be restructured.

**C. Budget Report**

- Pam Holder provided the January 2022 budget report, which reflects an available balance of \$126,848.09. Jimmie Green made a motion to accept the November 2021 ECAHF Budget Report. With no discussion, the motion carried unanimously.

**EXHIBIT #1C**  
**EASTERN CAROLINA AVIATION HERITAGE FOUNDATION**  
**TREASURER'S REPORT**

**January 10, 2022**

Revenues:	
Contributions	\$ 590.00
2022 Gala Fundraiser	9,776.95
2021 Fly-In	1,001.00
Dues/Membership	1,235.00
2021 Summer Camp Dues	2,935.00
Interest	-
Revenue Subtotal	<u>\$ 15,537.95</u>
Expenses:	
2022 Gala	\$ (637.27)
2021 Fly-In	(907.96)
Cont. Services	(779.01)
Exhibits	
Advertising	(2,460.00)
Postage	(135.40)
Printing	
2021 Summer Camp	(590.47)
2021 Summer Camp Salaries	(3,150.00)
FICA Expense	(240.98)
2022 Summer Camp	(63.76)
Scholarship	-
Expenditure Subtotal	<u>\$ (8,964.85)</u>
Current FY Balance	<u>\$ 6,573.10</u>
Carry-Over (FY 2021)	<u>\$120,274.99</u>
Available Balance	\$ 126,848.09

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**D. Education Committee Report - Included in Old/New Business.**

**E. Marketing Report - Included in Old /New Business**

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58 F. Development Committee Report – Included in Old/New Business.  
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60 2. OLD BUSINESS

61 A. 2022 Gala - February 25, 2022

- 62 • Art Nalls, owner of micro jets, has agreed to be the 2022 Gala speaker. He will  
63 be speaking on all aspects of his life, riding the smallest bicycle that is in the  
64 Guinness Book of World Records, being a Marine, and an aviation innovator.  
65 • ABC Signs did the Posters, flyers, and postcards. They only charged for the  
66 printing. The total cost was \$101.00. Adam Persky donated 2 seats at his table  
67 for the owners of ABC Signs in appreciation for their contribution.  
68 • Pam Holder explained the different marketing forms that have and will be  
69 used for the Gala. Save the Date flyers have been sent and emailed to  
70 sponsors, members and guests. It was decided that television, radio, social  
71 media, posters and flyers will fully be utilized within the budget. Inner Banks  
72 Media is giving air time in-kind and will be recognized at a bronze sponsor at  
73 the Gala.  
74 • Board Members are contacting potential sponsors now. Please keep Pam  
75 Holder informed of who has been contacted along with their answer.  
76 • Pam Holder asked the Board about allowing more sponsors to add a name to  
77 the Ace's Honor Roll. After a brief discussion, **a motion was made by Mary**  
78 **Beth Fennell to give a Gala sponsor of any level, one name to add to the**  
79 **Ace's Honor Roll. The motion passed unanimously.**  
80 • There are two bids and one decline for catering for the Gala. After little  
81 discussion, **a motion was made by Adam Persky to use The Flame, Inc. for**  
82 **the 2022 ECAHF Gala. The motion passed unanimously.**  
83 • Adam Persky donated a flight for the new/renewing membership drawing. A  
84 wooden Harrier model has been purchased for a raffle ticket giveaway. There  
85 are a couple more items needed for the raffle.  
86 • Georges LeBlanc asked to confirm that Art Nalls could bring his micro jet into  
87 the TEC. Mayor Will Lewis stated that it would be fine since there is no fuel  
88 in the plane. Art Nalls will also need help putting the wing on the jet once it  
89 arrives. It was suggested to ask some of the Marines coming to the Gala to  
90 help.  
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92 B. STEM Activities Website

- 93 • Pam Holder presented the website statistics. The visits to the website are up  
94 from the month of November. An interesting tidbit is that 43% of the viewers  
95 were from the State of Virginia/Washington DC area in the month of  
96 December.  
97 • Whitney Hernandez has started working on the next STEM Challenge. It will  
98 be released in the Spring of 2022.  
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100 C. Website Redesign Discussion

- 101 • The website redesign format is almost complete. Some things still need  
102 tweaking before the site goes live.  
103 • All Board members bios and pictures have been turned in.

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**D. Middle School STEM Camp**

- Mary Beth Fennell reported they have hired Co- Directors for the middle school camp, John Scarfpin and Josh McGhee.
- The College would like the camp participants applications to be available by the beginning of February
- The camp will be held July 18-22, 2022 at the Craven Community College-Havelock campus. The theme is “Unleash Your Superpower”.

**E. Elementary School STEM Camp**

- Pam Holder reported since the middle school STEM camp is going to release their applications early, the elementary applications will be released at the same time.
- There are four teachers hired as of now, which is excellent. One more teacher still needs to be hired.
- The theme for the elementary STEM camp is “Sky is the Limit”.

**3. NEW BUSINESS**

**A. Armistead Property**

- Mayor Will Lewis reported on the property given to ECAHF by the Armistead Family. He stated that the City has negotiated 2 different easements with the property and ECAHF still owns a sizable piece of commercial land.
- The first easement is part temporary and part permanent with the Department of Transportation. It was negotiated for \$110,000.
- The second easement, also part temporary and part permanent, is with Piedmont Gas. It was negotiated for \$116,550.
- The Finance Director Lee Tillman has put the monies in a capital reserve account for ECAHF to use on capital project.
- Tom Braaten has asked everyone to think about what could be done with this money to honor the Armistead Family. They were champions of education and he would like the ideas to reflect STEM.
- ECAHF is hoping to have some idea or direction of what the money will be used for before the Gala. ECAHF would like to make an announcement and honor the Armistead Family at the Gala.
- Barry Fetzer asked if the monies were in a interest growing accounts. The Mayor was not sure and stated that he would find out what the options were and bring it back to the Board.

**V. MEMBER COMMENTS**

- Tom Braaten pushed one more time for the Board to push hard on sponsorship. Our time before the Gala is running short.

The next Board meeting is scheduled for February 11, 2022 at 8:30 a.m.

150 VI. ADJOURNMENT

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152 With no additional business to discuss, a motion was made by Jimmie Green to adjourn the  
153 meeting at 9:44 am. The motion passed unanimously.

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156 Date approved: \_\_\_\_\_

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Tom Braaten, Chairman

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Attest: \_\_\_\_\_

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Melanie Pool, City of Havelock Staff