

1 **PRESENT:** Mayor William L. Lewis, Jr.; Commissioners Tyrone Cantey, Josh Kohr, Karen  
2 Lewis, Danny Walsh, and Brenda Wilson.

3  
4 **STAFF**

5 **PRESENT:** City Manager Christopher McGee; Assistant City Manager/City Clerk Cindy  
6 Morgan; Information Technology Director Chad Ives; Police Chief Chris Morning;  
7 Fire Chief Tom Dorn; Recreation Director Travis Adams; Public Works Director  
8 Patrick Lee; Public Utilities Director Rick Day; Finance Director Lee Tillman;  
9 Planning Director Katrina Marshall; TEC Sales Manager Pam Holder; and Deputy  
10 City Clerk Mary Weigl

11  
12 Mayor Will Lewis called the workshop meeting of the Havelock Board of Commissioners to order  
13 at 7:00 p.m. on January 9, 2023 at Havelock City Hall with a quorum present. At this time, Mayor  
14 Lewis called for a moment of silence, followed by the pledge of allegiance.

15  
16 **WORK SESSION & CONSENT AGENDA**

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18 The Work Session Agenda and the Consent Agenda was provided to the Board of Commissioners  
19 for their review and approval. Commissioner Lewis made a **motion to approve the work session**  
20 **agenda and consent agenda as presented.** Commissioner Kohr seconded and the motion carried  
21 unanimously. (5-0) The motion included the following approvals:

22  
23 **Work Session Agenda as presented**

24  
25 **Consent Agenda as presented:**

- 26 • **Minutes of the December 12, 2022, Board of Commissioner Regular Meeting**
- 27 • **Memorandum of Understanding (MOU) between the City of Havelock and Craven County for a 50/50**  
28 **capital needs funding partnership for a 9-hole disc golf course and replacement athletic fencing at**  
29 **fields #5 and #6, to include appropriating the total project cost of \$51,700 from General Fund–Fund**  
30 **Balance with the understanding that 50% (\$28,850) will be reimbursed to the City of Havelock by**  
31 **Craven County.**

32  
33 *This MOU is on file in the City Clerk's Office.*

34  
35 **WORK SESSION AGENDA ITEMS**

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37 **ORDINANCE EXEMPTION REQUEST: ALLOWANCE OF GOATS AT HAVELOCK**  
38 **HIGH SCHOOL**

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40 Havelock High School (HHS) Agricultural Educational Teacher and FFA Advisor Regan Tell,  
41 and HHS Student Isabelle Colantoni appeared before the Board this evening to formally request  
42 the Boards consideration in amending the City's Code of Ordinances pertaining to prohibited  
43 animals in order to allow goats at Havelock High School. By way of PowerPoint presentation, the  
44 Board was provided information on the importance of agricultural education.

45  
46 While the high school currently has an exemption to allow chickens for educational and  
47 instructional purposes (approved 09/26/2011), such only provides limited exposure. In an effort  
48 to open the students up to multiple opportunities, remain competitive with other schools and  
49 provide first-hand learning experience, the high school is requesting an expansion to the current  
50 exemption to include the allowance of goats. Furthermore, information was provided on the  
51 potential breed options, community outreach opportunities, proposed location and how the goats  
52 will be cared for.

53  
54 After meeting with Mayor Lewis and City Staff, two ordinance amendment options were provided  
55 to the Board for discussion and future consideration. It was noted that any changes to the City's  
56 current ordinance would need to be made at a televised meeting. Options for future consideration  
57 are described as:

58  
59 Option # 1: § 90.16 PROHIBITED ANIMALS.  
60

61 (B) Not applicable to public institutions. The provisions of division (A) shall not apply to a  
62 public institution of secondary education (Grades 9 through 12) with respect to chickens  
63 (excluding adult male chickens) and goats located upon the premises of such institution for only  
64 educational and instructional purposes, provided that such shall be located not less than 600 feet  
65 from any residential structure.

66  
67 Option # 2: § 90.16 PROHIBITED ANIMALS.

68  
69 (B) Not applicable to public institutions. The provisions of division (A) shall not apply to a  
70 public institution of secondary education (Grades 9 through 12) with respect to ~~chickens~~ barnyard  
71 animals (excluding adult male chickens) located upon the premises of such institution for only  
72 educational and instructional purposes, provided that such shall be located not less than 600 feet  
73 from any residential structure.

74  
75 After considerable discussion, **the Board had a general consensus for Staff move forward with**  
76 **option #2 and bring the proposed Ordinance Amendment to the January 23, 2023, televised**  
77 **meeting with the understanding that it will be presented as barnyard animals with the**  
78 **option to be changed to goats during the meeting.**

79  
80 **BLUEPRINT BUSINESS COMMUNICATIONS: TEC DIGITAL MARKETING**  
81 **OVERVIEW**

82  
83 In November 2021, the City entered into a marketing agency service agreement with BluePrint  
84 Business Communications, LLC in an effort to increase visitors, leads and events at the Havelock  
85 Tourist & Event Center (TEC). This agreement was an initial 6-month term that began on  
86 November 22, 2021 and was further extended through January 3, 2023. The cost for these  
87 services has totaled \$30,333.33.

88  
89 BluePrint Representative Brice Connors provided a digital marketing overview of the TEC to  
90 include their campaign review, results generated, economic impact and the proposed next steps,  
91 which would include a renewal of their existing contract. It was relayed to the Board that over the  
92 course of this past year, the TEC has registered 117 phone calls, and 56 email inquiries however,  
93 it was unclear how many of those leads were due to BluePrint Marketing. In a related matter,  
94 TEC Staff provided comparison-booking data for the November–December 2022 timeframe.

95  
96 While no official action was sought this evening, it was noted that the terms of previous contracts  
97 have been for six months at a cost of \$14,000. Currently, there is no funding available in the  
98 Tourist & Event Center budget to exceed these marketing services. Any sort of renewal prior to  
99 the FY 2023-24-budget year would require appropriation from General Fund.

100  
101 **The Board concurred to have Staff prepare this for the agenda at the January 23, 2023,**  
102 **televised meeting for a vote.**

103  
104 **REQUEST FOR ADDITIONAL FUNDING: PUBLIC UTILITIES–WATER**  
105 **DISTRIBUTION FUND**

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107 Public Utilities Director Rick Day appeared before the Board this evening to request additional  
108 funding for the Water Distribution Fund. The FY 2022-23 budget consisted of \$85,000 with  
109 expenditures currently exceeding \$89,000. These expenditures include the major waterline repair  
110 at the ABC Store, waterline repairs at Hollywood and Miller Boulevards, and various hydrant  
111 replacements. Mr. Day also took the opportunity to brief the Board on the specifics pertaining to  
112 the ABC Store waterline repair and the associated costs.

113  
114 Based on the remaining available balance in this fund, Commissioner Lewis made a **motion to**  
115 **appropriate \$45,000 from Water Fund Retained Earnings to maintenance and repair line**  
116 **item for maintenance and repair of water distribution lines.** Commissioner Wilson seconded  
117 and the motion carried unanimously. (5-0)

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119 **CRAVEN COUNTY SCHOOLS: SCHOOL RESOURCE OFFICER GRANT PROPOSAL**

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Police Chief Chris Morning appeared before the Board of Commissioners this evening to brief the Board on a recent Craven County Schools Resource Officer (SRO) Grant. Craven County Schools Director of Safety and Security Nick Lucas presented this as an opportunity to add a fourth SRO position in Havelock.

Currently, the Havelock Police Department has three (3) SRO positions with officers located at Tucker Creek Middle School, Havelock Middle School and Havelock High School. The annual cost to fund the SRO program is \$206,979, with the City receiving \$116,925 from Craven County Schools to partially fund the program. The City's portion of the current program is \$90,054.

Based upon the Center for Safer Schools Grant, Craven County Schools proposed utilizing the funding for a fourth SRO position in Havelock. If accepted by the Board, a new SRO Contract with Craven County Schools would increase the City's funding to \$187,948, thereby reducing the City's portion of the SRO Program to \$87,784. It should be noted that the grant is only for two years and the City would only continue to receive monies to support a fourth SRO position if the grant is continually approved. As a result, Chief Morning provided options for the Board to consider if the grant is not approved in the future.

This evening, the Board was provided options as to accept “or” not accept the grant funding from Craven County Schools to add a fourth SRO to the program. If the Board supports the grant acceptance, additional startup costs (est. \$64,819) would also be needed. Staff sought the Board's feedback and direction regarding this proposal. The options were provided as:

Option # 1

- The City accepts funding from Craven County Schools and adds a fourth SRO to the program.
- The new SRO position would be assigned to Havelock High School but would float between the Havelock High School and Havelock Middle School.

Option # 2

- The City does not accept the additional funding.
- Move SRO from Tucker Creek Middle School and place the SRO at HHS.
- All three SRO's would be in the same area and can assist one another.
- The Craven County Sheriff would need to staff Tucker Creek Middle School.

After a lengthy discussion, **the Board directed Staff to negotiate the costs associated with Option #1 with Craven County Schools and have it prepared for them to revisit at the February workshop meeting.**

**PANHANDLING CONCERNS: OPTIONS & PUBLIC OPINION**

Based upon continued panhandling concerns and complaints, Police Chief Chris Morning appeared before the Board of Commissioners this evening to describe the current issues taking place and how the City can take a proactive step in eliminating/reducing the presence of panhandlers in the City.

The presentation included an overview of the types of panhandling, policing challenges and educational outreach opportunities. In relation to some of the complaints received, Staff also suggested implementing a specific ordinance to prohibit urinating and defecating in public. The proposed new City Ordinance suggested language reads as:

***130.14 Urinating or Defecating in Public View Prohibited***

*It shall be unlawful for any person to urinate or defecate on any public place, sidewalk, street, alleyway or right-of-way, or in any public building, or on private property outdoors in view of the public.*

*Any person who violates this section shall be guilty of a Class 3 Misdemeanor and shall be fined not more than \$500 (per NC General Statute 14-4, Violation of local ordinances misdemeanor).*

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**The Board concurred to have Staff move forward with having the City Attorney review the proposed new City Ordinance 130.14 and bring it back to the Board at a future meeting.** In addition, regarding educating the public and outreach opportunities, the City will work with the Havelock Chamber of Commerce on sponsoring Lunch & Learn event on the topic of panhandling for business owners.

**BRIEF REPORTS:**

**Schedule January 23, 2023 Public Hearing–UDO Text Amendment for Billboards**

The Planning Board heard a request for a text amendment pertaining to billboards at their January 3, 2023 meeting. The proposal was to amend the UDO to allow signs to be 600 sq. ft., reduce the setback from the right-of-way to 20' and reduce the distance to a residence to 20'.

The current regulations state, under General Provisions, Section 157.09(B)(5) that no sign shall exceed 200 square feet in sign area except as specified in Section 157.09(H)(1)(b). Section 157.09(E) Billboards and commercial off-premises signs states: “Billboards and commercial off-premises signs shall not be allowed within the city limits.” They are only allowed outside the city limits in the H-C (Highway -Commercial) Districts and the billboards shall not be located closer than 50' to a public right-of-way or a residential dwelling.

The Planning Board discussed each part of the request. The Planning Board recommended amending the UDO to allow a maximum of 378 sq. ft. for billboards and the 20' setback from the property line. This is in keeping with Craven County requirements.

Based on this request and including the Planning Board's recommendation, Commissioner Wilson made a **motion to schedule a Public Hearing on Monday, January 23, 2023 beginning at 7:05 p.m. or as soon as the matter can be reached to consider amending the UDO in regards to billboard regulations as recommended by the Planning Board.** Commissioner Lewis seconded and the motion passed unanimously. (5-0)

**Schedule January 23, 2023 Public Hearing–Craven County Comprehensive Transportation Plan**

The Down East Rural Planning Organization (DERPO) Senior Transportation Planner Becca Joan Eversole has provided the City with the draft Craven County Transportation Plan (CTP) and requested the Board to hold a public hearing and approve the CTP.

A CTP is a multimodal transportation plan, which identifies transportation deficiencies and provides recommendations to be implemented within a 25-30-year timeframe. The CTP is being developed in an effort to determine the county’s future transportation needs based on the best information available including: population, economic conditions, traffic trends, and patterns of land development. The CTP addresses the following modes of transportation: highway, public transportation, rail, transit, and pedestrian and covers needs through 2040. Recommendations made will provide for the efficient, cost-effective, and environmentally sensitive use of the transportation system while addressing current and future travel needs.

The NCDOT Planning Division, the Down East Rural Planning Organization, and our local communities have been working on the CTP to identify long-term transportation needs and recommendations for the county. This has been a multi-year process that was significantly delayed by COVID, but the end of the process is near as we have begun the adoption process for the CTP.

Craven County Board of Commissioners adopted the plan on October 3, 2022. The CTP will also need to be adopted by all of the municipalities in the County. To view the draft plan online, visit: [https://connect.ncdot.gov/projects/planning/Pages/CTP-Details.aspx?study\\_id=Craven%20County](https://connect.ncdot.gov/projects/planning/Pages/CTP-Details.aspx?study_id=Craven%20County)

Notable projects in the CTP for the Havelock area include:

- 238 • Future I-42/ US 70: Upgrade the existing facility from Jones County to Carteret County
- 239 to interstate standards
- 240 • US 70 (Havelock Bypass): Construct a freeway on a new location from North of Pine
- 241 Grove to North of Carteret County Line, scheduled completion in spring 2024
- 242 • NC 101 (Fontana Blvd) / Miller Blvd: The dates for this project are R/W acquisition in
- 243 2026 and begin construction in 2028
- 244

245 At the November 1, 2022 Planning Board meeting, Ms. Hemal Shah, NC DOT Project Engineer,  
246 presented the project recommendations in the CTP with an overview that included reviewing the  
247 maps that comprise a large part of the CTP. After Ms. Shah's presentation and discussion, the  
248 Planning Board recommended approval of the draft CTP to the Board of Commissioners. They  
249 determined that the plan is both reasonable and in the public interest as it is a key element to  
250 implementation of the CAMA Land Use Plan, especially the transportation policies.

251  
252 At this time, Commissioner Wilson made a **motion to schedule a Public Hearing on Monday,**  
253 **January 23, 2023 beginning at 7:10 p.m. or as soon as the matter can be reached to consider**  
254 **adopting the CTP Plan.** Commissioner Cantey seconded and the motion passed unanimously.  
255 (5-0)

#### 256 **NCDOT Safety Proposal – Miller Boulevard and Lake Road Intersection**

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259 North Carolina Department of Transportation (NCDOT) Division Two Planning Engineer Len  
260 White approached the City with a Safety Proposal for the intersection of Miller Boulevard and  
261 Lake Road.

262  
263 Due to the strong patterns of frontal impact crashes (48 over 5 years, or almost 10 per year), all-  
264 way stop control (AWSC) has been recommended. This would be an interim safety measure until  
265 the U-3431 project constructs the roundabout as planned at this intersection. According to the  
266 analysis, 37 people have been injured in collisions at this intersection in the past 5 years, and it  
267 sounds like there are at least five more years until the STIP project comes through.

268  
269 All-way stops are known to be an extremely cost-effective safety measure to prevent frontal  
270 impact crashes (angles and left turns) and fatal/injury crashes. NCDOT is not aware of any fatal  
271 crashes statewide at an all-way stop controlled intersection. For low volume intersections (ADTs  
272 less than 7,500 on each leg), an all-way stop does not pose a threat to traffic operations. The 2018  
273 AADTS at this intersection are between 4,400 and 7,100 vehicles per day on Miller Boulevard  
274 and between 1,700 and 5,000 vehicles per day on Lake Road/Church Road, so well within the  
275 volume limits where we expect AWSC to operate acceptably. If there is concern about the  
276 operations, we can have our Congestion Management Section perform a more detailed analysis  
277 that would give a better idea of delay and queuing during the peak hours.

278  
279 NCDOT has provided a map of the intersection with all the Average Daily Traffic (ADT)  
280 statistics and crashes identified for review. In closing, Staff requests input from the Board to  
281 determine interest in submitting this to NCDOT as a safety project.

282  
283 **The Board concurred for Staff to prepare a Resolution of Support for NCDOT to install an**  
284 **all-way stop control at Miller Boulevard and Lake Road to vote on at the January 23, 2023**  
285 **televised meeting.**

#### 286 287 **2020 Census Results Challenge (CQR)**

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289 It is Staff's opinion that the 2020 Census count process resulted in the populations for Havelock  
290 being undercounted. The below background information describes the ability to challenge the  
291 count results.

292  
293 Since 1990, the Census Bureau has offered communities a way to request a review of their  
294 decennial census results if they felt the count was inaccurate. This process is called Count  
295 Question Resolution (CQR). The challenge can only be based on two criterion as follows:  
296

- 297 1) Boundary Cases - inaccurate boundaries for the jurisdiction in the census record that  
298 results in a housing unit being left out of a jurisdictions count.  
299 2) Housing Cases - The boundary was correct, but housing units were incorrectly placed  
300 outside the jurisdiction's boundary or a housing unit was excluded from enumeration  
301 because of inaccuracies in the census records.  
302

303 In summary, these are the only items that can be challenged in the census results. The fact that the  
304 resulting population numbers may seem inaccurate and low is not an allowable method for a  
305 challenge. Staff has analyzed the census results and have found approximately 50 cases that can  
306 be challenged on both boundary issues and housing issues. Staff is recommending submitting  
307 these items for review via the CQR.  
308

309 Census Data:  
310 Havelock population 2010 = 21,095  
311 Havelock population 2020 = 16,996  
312 Havelock population 2022 = 17,052  
313

314 Items to consider that may have resulted in the reduction:  
315

- 316 1) Census data was collected in the spring of 2020 (enumeration process possibly altered  
317 by COVID-19);  
318 2) Changes to the population numbers at Cherry Point; and  
319 3) Household occupancy possibly still impacted by Hurricane Florence.  
320

321 Being that the Census Bureau requires that the highest elected official for a jurisdiction make the  
322 request for a count, Staff sought the Board's feedback and/or direction on preparing/submitting a  
323 census challenge letter for the Mayor's signature challenge based on the identified boundary and  
324 housing issues.  
325

326 **The Board directed Staff to prepare a census challenge letter for the Mayor's signature**  
327 **based on the identified boundary and housing issues.**  
328

### 329 **Self-Service Kayak Rental Opportunity**

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331 City Manager Chris McGee took this opportunity to provide some basic information to the Board  
332 regarding a potential partnership with Rent.Fun, LLC, a self-service kayak rental company that  
333 partners with various groups and municipalities to make kayaking more convenient and  
334 accessible.  
335

336 The City would have to pay a one-time fee of \$16,000 with a guaranteed service for 5 years  
337 consisting of logistics, liability and customer support. A Kayak Rental Station consisting of four  
338 (4) sit-on-top kayaks and associated paddles and lifejackets would be placed at the Slocum Creek  
339 Recreation Area. In return, the City would receive 50% of the rental revenue. While this could be  
340 a great amenity to offer additional recreational opportunities to our citizens, additional  
341 implementation costs (est. \$40,000) would be required (i.e. concrete pad, power, cameras,  
342 signage, etc.). If the Board is interested in pursuing further, Staff will research and verify any  
343 CAMA regulations/requirements that could come into play.  
344

345 **The Board is interested in pursuing this further and directed Staff to research and verify**  
346 **any CAMA regulations/requirements that are associated with this opportunity.**  
347

### 348 **Havelock FY23 Omnibus Appropriations**

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350 For general reporting purposes, on December 29, 2022, President Biden signed the Omnibus into  
351 law, which includes \$7.9 million in FY23 federal funds for the Phoenix Recycling Site Cleanup  
352 (\$3.5M - Senator Burr) and the City of Havelock Western Growth Expansion (\$4.4M - Senator  
353 Tillis). RFQs are currently being drafted on these projects as Staff works through the process of  
354 gaining official access to the funds.  
355

356 **Community Listening Sessions: Session #1 General Government**

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358 As part of the City's strategic planning process, the Board agreed to support a variety of  
359 community interactive listening sessions throughout 2023. As a reminder, the first session will be  
360 held on Tuesday, January 17, 2023 from 7:00 - 9:00 p.m. at Big Apple, with a focus on General  
361 Government. Those in attendance will have the opportunity to understand the basics of the various  
362 funds, revenues/expenditures and how they tie into the annual budget.

363

364 The City kicked off the advertising of this session on January 3, 2023 through various media  
365 outlets, social media platforms and the City's website. A specific page on the website will be  
366 dedicated to updates and presentation materials for easy access. In addition, Staff will provide  
367 business card materials at these sessions and throughout the City to further educate the public on  
368 the City's annual budgets by fund, the adopted tax rate, ad valorem tax base, along with some  
369 quick stats pertaining to Havelock. A QR code is incorporated on the card to allow instant access  
370 to our website and dedicated listening sessions page. The 2023 listening sessions schedule is  
371 described as:

372

Topic	Date	Time	Location
General Government	Tuesday, January 17, 2023	7-9 pm	Big Apple
Economic Development/Growth	Tuesday, February 21, 2023	7-9 pm	La Casa Del Patron
Infrastructure & Stormwater	Tuesday, March 21, 2023	7-9 pm	Mucho Bueno
Parks & Recreation	Tuesday, April 18, 2023	7-9 pm	Boys & Girls Club
Public Health & Safety	Tuesday, July 18, 2023	7-9 pm	Musashi
Arts & Cultural Resources	Tuesday, August 15, 2023	7-9 pm	El Cerro

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375 **DoD SkillBridge**

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377 Fire Chief Tom Dorn briefed the Board on the DoD SkillBridge program at MCAS Cherry Point.  
378 The program allows active duty service members in the last 3 – 6 months of active duty to affiliate  
379 with a civilian employer as an apprentice to gain knowledge, skills and abilities in an effort to ease  
380 their transition out of the military and into the civilian workforce. Chief Dorn relayed that there is  
381 no cost or liability to the City associated with this program. Staff sought the Board's support in  
382 the City becoming an authorized DoD SkillBridge location.

383

384 **The Board concurred for the City of Havelock to become an authorized DoD SkillBridge**  
385 **location.**

386

387 **BOARD REPORTS/COMMENTS**

388

389 Commissioner Walsh reported that a citizen, Mr. Joseph Chapman contacted him for assistance  
390 with his mobile home. As background, Mr. Chapman owns a mobile home in the ETJ that was  
391 moved to 389 Hickman Hill Loop Road, further described as Craven County Tax Parcel ID 6-033-  
392 002, sometime in during the late winter or early spring of 2022 without an approved permit. City  
393 staff had been working with Mr. Chapman and his family on this matter with no resolution to date.  
394 The deed for this land dates back to the 1879 and the heirs cannot deed out portions of the land.  
395 This is contrary to the City's Ordinance that requires each dwelling to be located on a separate  
396 parcel of land.

397

398 Mr. Chapman was mailed a letter of Non-Compliance on November 3, 2022, asking him to  
399 comply within 30-days with the actions listed in the letter. Such actions were:

400

- 401 • Submit a Text Amendment application, with required application fee, to allow more than

- 402 one principal building on a lot in the UDO, which must be subsequently approved by the  
403 Board of Commissioners in a reasonable amount of time; or,  
404 • Take all necessary steps to legally subdivide the property and create an approved separate  
405 lot for the manufactured home; or,  
406 • Remove the manufactured home from the property.  
407

408 City Staff was willing to assist Mr. Chapman with completing the Text Amendment application  
409 however; Mr. Chapman did not comply with the November 3, 2022 letter of Non-Compliance and  
410 was then issued a 30-Day Notice of Violation on December 8, 2022 by certified mail. The  
411 property was in violation for the following reasons:  
412

413 **Section 153.08 PERMIT REQUIRED**

- 414 • The manufactured home was placed on the property without an approved Building &  
415 Zoning Permit.  
416

417 **Section 155.04(A) & (B)**

- 418 • A manufactured home is a principal building. Only one principal building is permitted on  
419 a lot.  
420

421 Mr. Chapman did not comply with the December 8, 2022, 30-Day Notice of Violation.  
422

423 Commissioner Walsh made a **motion to stay any enforcement action on the mobile home**  
424 **located at 389 Hickman Hill Loop Road, owned by Mr. Joseph Chapman for 90-days.**  
425 Commissioner Cantey seconded and the motion passed unanimously (5-0).  
426

427 Commissioners further directed Staff not to take any legal enforcement action for 90-days. During  
428 this stay, the City Staff should consult the City Attorney to determine what is possible, if anything,  
429 to provide an alternate requirement for structures to be permitted when located on heirs' property.  
430 If it is determined nothing is legally possible, enforcement action will be taken after the 90-days  
431 expires.  
432

433 Commissioner Cantey had no report.

434 Commissioner Kohr had no report.

435 Commissioner Lewis had no report.

436 Commissioner Wilson had no report.  
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439 **MAYOR'S REPORTS/COMMENTS**  
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441 Mayor Lewis had no report.  
442

443 **ADJOURNMENT/RECESS**  
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445 With there being no other business to discuss, Commissioner Kohr made a **motion to adjourn.**  
446 Commissioner Wilson seconded and the motion carried unanimously. (5-0)  
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449 The meeting ended at 11:03 p.m.  
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451 Date approved: \_\_\_\_\_

\_\_\_\_\_  
William L. Lewis, Jr., Mayor

452 Attest:  
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456

\_\_\_\_\_  
Mary C. Weigl  
Deputy City Clerk