



City of Havelock, North Carolina
Board of Commissioners

AGENDA COMMUNIQUE

TO: Mayor William L. Lewis, Jr.
Board of Commissioners
City Attorney Troy Smith

FROM: City Manager Chris McGee
Assistant City Manager/City Clerk Cindy Morgan

SUBJECT: Board of Commissioners Meeting – Monday, July 25, 2022 – 7:00 PM

DATE: 7/22/2022

CC: Department Heads; Press

I. CALL TO ORDER:

Mayor Will Lewis will call the meeting to order.

II. OPENING PRAYER/MOMENT OF SILENCE:

The Mayor or a Board member shall request a clergy member to offer the opening prayer or the Board shall conduct a moment of silence.

III. PLEDGE OF ALLEGIANCE:

Mayor Will Lewis will lead the Commissioners and those in attendance in reciting the Pledge of Allegiance to the Flag.

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

IV. REGULAR & CONSENT AGENDA:

The City Clerk respectfully submits to Board, the Regular Agenda and the below Consent Agenda items, which there is thought to be of general agreement and little public interest or no controversy. These items may be voted on as a single group without Board discussion “or” if so desired, the Board may vote to remove any item(s) from the consent agenda and place same on the regular agenda for discussion and consideration.

Consent Agenda Item A	Minutes of the July 11, 2022 Board of Commissioners Workshop
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Request: A Commissioner’s motion and second are being sought as to approving or not, the following agenda matters:

- A. Consent Agenda as presented; and
- B. Regular Agenda as presented.

City Manager’s Opinion: The Board may by majority vote add items to or subtract items from both the proposed consent and regular agenda. As of this writing, the manager understands that the presented consent agenda items are routine and therefore concurs with adopting the presented consent agenda.

V. PUBLIC COMMENTS:

If any citizen wishes to address the City of Havelock Board of Commissioners during this “Public Comments” segment of this meeting, they may do so by signing up prior to the beginning of the meeting.

The City Clerk shall provide the sign-up sheet, which lists the name and address. It should be noted that comments shall be limited to five (5) minutes and Board reserves the right not to act on requests first presented this evening.

VI. REGULAR AGENDA ITEMS:

Item #1. Request for Athletic Endorsement: Havoc Sports

On June 16, 2022, the Recreation Advisory Board was presented with a request for endorsement from Havoc Sports (**Exhibit #1A**). Havoc Sports consists of a 10U travel softball team (16 players), identified as Lady Havoc. As part of the application process, the following items are to be included:

- List of League Board of Directors
- League Bylaws
- League Liability Insurance (\$1 million general liability)
 - *City of Havelock must be listed as Additional Insured after approval*
- Annual Financial Report
- Team User Fees
- Proposed Practice Schedule
- Proposed Game Schedule

Being that the application packet did not include all of the requirements set out in the application (game schedule), the Recreation Advisory Board recommended against endorsement (**Exhibit #1B**). According to Board Policy No. 06-BOC-01 (**Exhibit #1C**), final decisions on athletic association endorsement status shall rest with the Board of Commissioners. As of June 24, 2022, Havoc Sports submitted a proposed game schedule, which is included as part of the application packet for the Board's consideration.

According to policy, the City of Havelock provides facility space for endorsed associations to the best of its ability within its available resources. Currently, nine (9) associations are endorsed. These associations receive priority in distribution of facility usage over non-endorsed associations. Non-endorsed associations are permitted to rent facilities on an "as available" basis in exchange for regular rental fees.

City Code References: N/A

Request: A Commissioner's motion and a second is being sought to either "approve" or "deny" a request for athletic endorsement submitted by Havoc Sports.

City Manager's Opinion: Due to a shortage of adequate field space and the need to provide a resting and recovery period for fields, the manager suggests that if BOC approved, a travel team, such as Havoc Sports, should receive lower priority for use of fields. Furthermore, it should be noted that a denial of endorsement does not prevent anyone or any team from renting field space when available.

Item #2. Elected/Appointed Officials Reports/Comments:

- a. **City Manager:** At this time, City Manager Chris McGee submits a manager's report as referenced in the agenda packet (**Exhibits #2A**) and at this evening's meeting may offer other comments.
- b. **City Attorney:** At this time, City Attorney Troy Smith is provided an opportunity to report on any related City business matters.
- c. **Commissioners:** At this time, Commissioners are provided an opportunity to report on any related City business matters.
- d. **Mayor:** At this time, Mayor Will Lewis is provided an opportunity to report on any related City business matter.

VII. ADJOURNMENT/RECESS