



**City of Havelock, North Carolina
Board of Commissioners**

AGENDA COMMUNIQUE

TO: Mayor William L. Lewis, Jr.
Board of Commissioners
City Attorney Troy Smith

FROM: City Manager Chris McGee
Assistant City Manager/City Clerk Cindy Morgan

SUBJECT: Board of Commissioners Meeting – Monday, August 22, 2022 – 7:00 PM

DATE: 8/19/2022

CC: Department Heads; Press

I. CALL TO ORDER:

Mayor Will Lewis will call the meeting to order.

II. OPENING PRAYER/MOMENT OF SILENCE:

The Mayor or a Board member shall request a clergy member to offer the opening prayer or the Board shall conduct a moment of silence.

III. PLEDGE OF ALLEGIANCE:

Mayor Will Lewis will lead the Commissioners and those in attendance in reciting the Pledge of Allegiance to the Flag.

“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

IV. REGULAR & CONSENT AGENDA:

The City Clerk respectfully submits to Board, the Regular Agenda and the below Consent Agenda items, which there is thought to be of general agreement and little public interest or no controversy. These items may be voted on as a single group without Board discussion “or” if so desired, the Board may vote to remove any item(s) from the consent agenda and place same on the regular agenda for discussion and consideration.

Consent Agenda Item A	Minutes of the July 25, 2022 Board of Commissioners Regular Meeting
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Consent Agenda Item B	Resolution #22-R-05, a resolution authorizing the filing of a State Grant Application for Construction of the McCotter Canal Bank Stabilization Project
Consent Agenda Item C	Resolution #22-R-06, a resolution authorizing the filing of a State Grant Application for the Development of an Area-Wide Stormwater Hydrologic and Hydraulic Assessment
Consent Agenda Item D	FY 2022-23 Fee Schedule Amendments (Recombination Plat Fee Revision and the Addition of a Microchip Fee)

Request: A Commissioner’s motion and second are being sought as to approving or not, the following agenda matters:

- A. Consent Agenda as presented; and
- B. Regular Agenda as presented.

City Manager’s Opinion: The Board may by majority vote add items to or subtract items from both the proposed consent and regular agenda. As of this writing, the manager understands that the presented consent agenda items are routine and therefore concurs with adopting the presented consent agenda.

V. PUBLIC COMMENTS:

If any citizen wishes to address the City of Havelock Board of Commissioners during this “Public Comments” segment of this meeting, they may do so by signing up prior to the beginning of the meeting.

The City Clerk shall provide the sign-up sheet, which lists the name and address. It should be noted that comments shall be limited to five (5) minutes and Board reserves the right not to act on requests first presented this evening.

VI. REGULAR AGENDA ITEMS:

Item #1. RECOGNITIONS/PRESENTATIONS:

A. Key to the City Presentation: Colonel Mikel R. Huber

Mayor Lewis shall officially present Havelock's Key to the City to Colonel Mikel R. Huber, former Commanding Officer of Marine Corps Air Station, Cherry

Point. He has served as Cherry Point's Commanding Officer since August 2019 and recently retired after 29 years of service.

Under his leadership, Colonel Huber has led the base through many challenges and opportunities over the last three years to include the COVID-19 pandemic, Hurricane Florence reconstruction/modernization of facilities, and host of the award-winning 2021 MCAS Cherry Point Airshow.

City Code References: N/A

Request: To express Havelock's appreciation of Colonel Huber's contributions and commitment to the citizens of Havelock and Marine Corps Air Station Cherry Point during his tenure as Commanding Officer of Marine Corps Air Station Cherry Point, Mayor Lewis will present him with a "Key to the City."

City Manager's Opinion: In my short time here, it is clear that Colonel Huber has been instrumental in the successful relationship and communication between the City of Havelock and Cherry Point. We thank him for his service to our Country and our City and wish him a long, happy, healthy retirement.

Item #2. Resolution in Support of NCDOT U-3431 *(Miller/Fontana Boulevard Widening Project)*

The Board of Commissioners are being asked to consider the adoption of Resolution #22-R-04 (**Exhibit #2A**), a resolution in support of NCDOT U-3431, further identified as the Miller/Fontana Boulevard Widening Project. The proposed project would widen Miller/Fontana Boulevard to a four-lane median divided facility from SR 1756 (Lake Road) to Outer Banks Drive in Havelock near the Craven-Carteret County line.

After being provided options, the Board adopted a resolution in December 2021 supporting Alternate 2, the "Southern Widening Alternative." Since then, NCDOT officials advised that the southern widening option was no longer viable and presented a "Northern Widening Alternative with a Multi-Use Path" for consideration. In order to keep this project moving forward, the Board recently directed Staff to prepare and present a resolution in support of the discussed "Northern Widening Alternative with a Multi-Use Path," noted as Alternate 3A.

City Code References: N/A

Request: A Commissioner's motion and second is being sought to adopt Resolution #22-R-04, a resolution in support of NCDOT U-3431 (Miller/Fontana Boulevard Widening Project) - Alternate 3A Northern Widening Alternative with a Multi-Use Path.

City Manager's Opinion: The manager supports the adoption of the provided resolution and notes that NCDOT requested receipt of resolution by September to be keep the project on track.

Item #3. Monthly Financial Presentation: *July 2022 Report*

Finance Director Lee Tillman shall appear before the Board of Commissioners this evening to present the July 2022 monthly financial report (**Exhibit #3A**). The Finance Officer has noted that legal fees for the month were higher than anticipated. The department will be monitored the next several months in case additional funding is necessary. The Board's questions and comments on the report are solicited and welcomed.

City Code References: 32.31(A)

Request: No action necessary.

City Manager's Opinion: The manager concurs with the financial report as presented.

Item #4. Elected/Appointed Officials Reports/Comments:

- a. **City Manager:** At this time, City Manager Chris McGee submits a manager's report as referenced in the agenda packet (**Exhibits #4A**) and at this evening's meeting may offer other comments.
- b. **City Attorney:** At this time, City Attorney Troy Smith is provided an opportunity to report on any related City business matters.
- c. **Commissioners:** At this time, Commissioners are provided an opportunity to report on any related City business matters.
- d. **Mayor:** At this time, Mayor Will Lewis is provided an opportunity to report on any related City business matters.

VII. CLOSED SESSION: ...a motion and second is requested to go into closed session for the following purpose:

- NCGS 143-318.11(a)(5) –*Potential Property Acquisition*

VIII. ADJOURNMENT/RECESS