



**City of Havelock, North Carolina  
Board of Commissioners**

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**WORK SESSION AGENDA COMMUNIQUE**

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**TO:** Mayor William L. Lewis, Jr.  
Board of Commissioners  
City Attorney Troy Smith

**FROM:** City Manager Chris McGee  
Assistant City Manager/Clerk Cindy Morgan

**SUBJECT:** Board of Commissioners Meeting – Monday, July 11, 2022 – 7:00 PM

**DATE:** 7/8/2022

**CC:** Department Heads; Press

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**I. CALL TO ORDER:**

Mayor Will Lewis will call the meeting to order.

**II. OPENING PRAYER/MOMENT OF SILENCE:**

The Mayor or a Board member shall request a clergy member to offer the opening prayer or the Board shall conduct a moment of silence.

**III. PLEDGE OF ALLEGIANCE:**

Mayor Will Lewis will lead the Commissioners and those in attendance in reciting the Pledge of Allegiance to the Flag.

*“I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”*

**IV. WORK SESSION & CONSENT AGENDA:**

The City Clerk respectfully submits to Board, the Work Session Agenda and the below Consent Agenda items, which there is thought to be of general agreement and little public interest or no controversy. These items may be voted on as a single group without Board discussion “or” if so desired, the Board may vote to remove any item(s) from the consent agenda and place same on the work session agenda for discussion and consideration.

<b>Consent Agenda Item A</b>	Minutes of the June 13, 2022 Board of Commissioners Workshop
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<b>Consent Agenda Item B</b>	Minutes of the June 27, 2022 Board of Commissioners Regular Meeting
<b>Consent Agenda Item C</b>	Acceptance of Emergency Management Disaster Relief and Mitigation Grant (DRMG) Memorandum of Agreement (MOA) in the amount of \$812,050 for Gray Fox Road Infrastructure Improvements
<b>Consent Agenda Item D</b>	Acceptance of Emergency Management Transportation Infrastructure Resiliency Grant (TIRG) Memorandum of Agreement (MOA) in the amount of \$190,541 for Lee Drive Infrastructure Improvements
<b>Consent Agenda Item E</b>	FY 2022-23 Annual Craven County Ambulance Ordinance Agreement to provide Ambulance/Rescue/EMS Services ( <i>appropriation increased from \$400,000 to \$450,000</i> )

**Request:** Commissioners motion and second are being sought as to approving or not, the following agenda matters:

- A. Consent Agenda as presented; and
- B. Work Session Agenda as presented.

**City Manager's Opinion:** The Board may by majority vote add items to or subtract items from both the proposed consent and regular agenda. As of this writing, the manager understands that the presented consent agenda items are routine and therefore concurs with adopting the presented consent agenda.

## V. WORK SESSION AGENDA ITEMS:

### Item #1. NCDOT U-3431 - Miller/Fontana Blvd. Widening Project:

*New Alternate*

As the Board is aware, Staff has been in discussions with NCDOT officials regarding the Miller/Fontan Boulevard Widening Project, further identified as NCDOT U-3431. After being presented three (3) alternates for consideration, the City adopted a resolution in late 2021 in support of Alternate 2, "The Southern Widening Alternate." In early 2022, NCDOT asked the City to consider Alternate 3, widening to the Northside as it was being identified as the least environmentally damaging alternate by U.S. Army Corps of Engineers (USACOE).

As a review, the alternates are further described as follows:

- **Alternate 1: Symmetrical Widening - \$8M**
  - Residential housing would be affected.
  - Discussions would need to take place with homeowners.
  - Riverside Ford would have a significant impact.
- **Alternate 2: Widening to the Southside - \$7.5M**
  - ROW line would go through all structures
- **Alternate 3: Widening to the Northside - \$7.4M**
  - Does not encroach utility easements, structures on the north would be impacted.
  - Potential wetlands impact but Corps of Engineers not concerned.

Based upon the latest information, NCDOT officials requested a workshop meeting to present a new alternate, which includes some revisions to Alternate 3. As of this writing, the City has not received NCDOT's presentation for your initial review; however, a visual will be provided at the workshop. NCDOT official will be in attendance to present the plan and respond to any questions the Board may have.

**Item #2. Blue Star Memorial Marker: *Havelock City Park***

The Blue Star Memorial Program honors men and women that serve in the United States Armed Services with large metal markers across the United States. There are 54 markers in North Carolina, including 19 at rest areas and welcome centers. In 1978, garden clubs in North Carolina could request approval by NCDOT to put up Blue Star Markers **(Exhibit #2A)**.

The City recently received a proposal to have one placed at Havelock City Park, near the stage or parking lot area. The cost of the marker is \$1,830, which would be funded by the Disabled American Veterans (DAV) Chapter 26 of Havelock. All requests are required to provide a sponsoring group. Sponsoring Groups must be a National Garden Club (NGC) state, region, district or local garden club. The Trent Woods Garden Club has agreed to sponsor this endeavor.

With there being no cost to the City, Staff is requesting the Board's support and agreement on a specific location. Once decided, the order form **(Exhibit #2B)** can be submitted for official approval, followed by an official dedication one in place **(Exhibit #2C)**.

**Item #3. The Wall That Heals: *City of Havelock 2023 Host Application***

On Veterans Day 1996, the Vietnam Veterans Memorial Fund (VVMF) unveiled a replica of the Vietnam Veterans Memorial in Washington, D.C., designed to travel to

communities throughout the United States. Since its dedication, The Wall That Heals has been displayed at nearly 700 communities throughout the nation, spreading the Memorial's healing legacy to millions. The traveling exhibit honors the more than three million Americans who served in the U.S. Armed Forces in the Vietnam War and it bears the names of the 58,281 men and women who made the ultimate sacrifice in Vietnam.

Bringing The Wall home to communities throughout our country allows the souls enshrined on the Memorial to exist once more among family and friends in the peace and comfort of familiar surroundings. The traveling exhibit provides thousands of veterans who have been unable to cope with the prospect of facing The Wall to find the strength and courage to do so within their own communities, thus allowing the healing process to begin. The main components of The Wall That Heals are The Wall replica and the mobile Education Center.

The application process to apply to host for the 2023 tour is now open. The City of Havelock has an opportunity to partner with Disabled American Veterans (DAV) to bring this traveling exhibit to our community for 6 days (Tuesday-Sunday) at a host site fee is \$11,000 (**Exhibit #3A**). The provided 2022 Overview document (**Exhibit #3B**) includes information on what to experience as a community, site overview information to assist in determining the appropriate location, and additional considerations (ceremonies, flags, parking, handicapped access, landscaping, restrooms, signage, etc.).

The Board's feedback and/or direction is being sought on proceeding with the DAV partnership application, along with the associated costs.

#### **Item #4. Brief Reports:**

##### **A. Upcoming Movies and Concerts**

As the Parks & Recreation Department continue to host the "Summer Movies & Concerts in the Park" series, the Eastern Carolina Aviation Heritage Foundation (ECAHF) will host their annual Family Fly-In on Friday, August 12, 2022 at the Tourist & Event Center beginning at 5:00 p.m. In addition to STEM activities, the event will include a free screening of "Cloudy with a Chance of Meatballs" on the City's giant screen.

As a reminder, the remaining "Movies & Concerts in the Park" are as follows:

- July 22nd (6-9 pm): North Tower Concert
- July 28th (Dusk): Sing 2
- August 11th (Dusk): Space Jam: A New Legacy
- August 25th (6-9 pm): I-42 Band featuring Bryan Mayer

- September 1st (6-9pm): Havelock High School Jazz Band

### **B. Havoc Sports- Request for Endorsement**

Per information, the Recreation Advisory Board recently denied an application from Havoc Sports to become an endorsed athletic association (**Exhibit #4B.1**). It should be noted that the process for endorsement includes the Recreation Advisory Board making a recommendation for or against endorsement to the Board of Commissioners (**Exhibit #4B.2**). Being that the final decision shall rest with the BOC, this request will be formally presented to the Board at the July 25th meeting. Their full application will be provided for consideration at that time.

It should be noted that Havoc Sports is a travel girls softball team, who have since turned in the game schedule consisting of 12 games to be played at the Havelock Recreation Complex if approved.

### **C. 800 Belltown Road Property**

The City Manager recently met with the owner of 800 Belltown Road to discuss if the City had any interest in purchasing the 39.3-acre tract (**Exhibit #4C.1**). It should be noted that the parcel is in the APZ-1 and APZ-2 zones (**Exhibits #4C.2**).

For background information, the City was approached in 2009 regarding a City/Base purchase partnership from the former property owner; however, the City decided at that time not to pursue. Before conducting any further research, the manager would like the Board's feedback if this is a purchase the Board would be interested in.

## **VI. ELECTED OFFICIALS REPORTS/COMMENTS**

## **VII. ADJOURNMENT/RECESS**